

**CONDITIONS FOR ACCEPTANCE OF PRACTICAL EDUCATION
(seminars and laboratory practices) FROM „MEDICAL CHEMISTRY“
for General Medicine and Dentistry
1st year - summer session, 2020/2021**

In accordance with the University Law No.131/2002, Statute of Comenius University and Statute of the School of Medicine of CU in Bratislava for 2018/2019 academic year, the **Department of Medical Chemistry, Biochemistry and Clinical Biochemistry** adopted the following principles for acceptance of practical education from medical chemistry of the first year students.

- 1. The participation in online seminars and laboratory practices is obligatory.** A student, who can't take part in the seminars and laboratory practices for serious reasons, is required to apologize to teacher. The student must justify his/her absence caused by the illness by sending a scan of the official medical certificate to the teacher's e-mail no later than the next seminar and practical exercise after the illness. The student can have **max. 3 absences in a term. In a number of absences there are included absences from any reasons** – illness, personal problems, dissection, dean's day off or a holiday. At the end of the term the student has to compensate all absences except those which were not caused by the student (dissection, dean's day off or a holiday). The preparation for the examination from another subject is not the reason to excuse the absence from the obligatory education. The obligatory education (seminars + practices) on the day of examination from another subject has to be compensated after the arrangement with the teacher – it is an excused absence. In case of reduction of education due to the day off (for example a chancellor's or dean's day off, Admission day or holidays) head of the department can order compensation lessons to keep a mandatory range of education. All compensations of absences will follow the **Dean's Regulation No. 3/2010**. If the student fails to pass more than 4 practices (for whatever reason), he/she must repeat the course in the next academic year.
- 2. The online education of the course from Medical Chemistry** is finished only after all seminars and practices are taken and on the basis of an **active participation** in seminars and laboratory practices. Seminars have the dialogue form with an active participation of the students. Student's knowledge is continuously checked by discussion during seminars and written tests, which contain the basic knowledge of studied topics. **Students will write weekly tests in MS Forms** and each test has to be written with minimally 50 % score. In another case this test has to be repeated, but **maximally three tests are allowed to be repeated (each of them only once)**. In case of a higher number of failed tests, or if the student does not reach 50 % score in repeated tests, he/she will write the **credit test from the whole curriculum of practices**. This credit test has to be written also minimally with 50 % score and **can be repeated only once**.
- 3. Acceptance of completion of distance education (online seminars and laboratory practices)** is confirmed in a department evidence card **after the student finished the education cycle and fulfilled all required conditions (presence at all online seminars, completed laboratory protocols, elaborated worksheets and written each of all tests minimally with 50 % score)**.
- 4. All failed tests have to be repeated and all excused absences at the seminars and laboratory practices have to be substituted within one month after the education has finished (till 14.6.2021)**. The date of the substitution will be set up by the lecturer. The student who doesn't take part in the substitutive practices from any reason without an apology doesn't comply with the conditions necessary for acceptance of distance education.
- 5. The student is allowed to enter for the examination from Medical Chemistry only after he/she has completed all conditions for acceptance of his/her distance practical education and it is written in his/her evidence card.**

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