



CERTIFICATE

of attending the compulsory practice in academic year

Name and Surname: DOB:

Student: **4. year of study**

Study Programme: **Dentistry**

Subject	Required practice time
Surgery / Maxillofacial Surgery	1 week (40 hours)
Internal Medicine	1 week (40 hours)
Outpatient's Dental Clinic	2 weeks (80 hours)

For the practice you have to present yourself to the head of the department, who will inform you about your position, and exact date of the beginning of your practice.
You are obliged to work 8 hours per day.

When you start your practice, submit this certificate to the head of the department.
After the completion of the practice, the head of the department will confirm the length of practice and write evaluation of the compulsory practice.
Confirmed Certificate together with the Logbook you have to submit to the responsible teacher in order to write the evaluation into the AIS.
Credits must be obtained and entered into the AIS until August 31 of the particular academic year.

You have to submit this certificate during enrolment to the higher class.

Please note that submission of this certificate is a condition for enrolment to the next year of study.

Name and Surname:

Student's evaluation by Head of Department

Student started the **Surgery/Maxillofacial Surgery** practice

on (day) and the practice ended on

Evaluation:

In on (day)

Head of Department's
stamp and signature

Student started the **Internal Medicine** practice

on and the practice ended on

Evaluation:

In on (day).....

Head of Department's
stamp and signature

Name and Surname:

Student started the **Outpatient's Dental Clinic** practice

on and the practice ended on

Evaluation:

In on (day)

Head of Department's
stamp and signature

Curriculum (Practice Content):

Surgery / Maxillofacial Surgery - 1 week (40 hours)

Students become acquainted with the work of house officers at the department of surgery / maxillofacial surgery department. A part of the training, at least one third of the time, should be at out-patient department. Students attend seminars of physicians and medical staff and have to work out 1-2 reports on emergency surgery or maxillofacial traumatology. House officers help students to write the report.

Practical requirements:

- Practice in washing before the operation, dressing of a surgeon before the surgical procedure, preparation of the operation area, positioning and toweling of a patient.
- Assistance in surgical procedures, practical use of particular instruments.
- Dressing wounds at the out-patient department, simple surgical procedures (incision, excision, sutures of wounds), dressings and wound care, stoma care, venipuncture, material sampling, use of local anaesthesia (infiltration, regional block), drainage technique in small surgery.
- Bandage technique (Desault, spica, capistum testudo etc.). Plaster cast technique under supervision.
- Examination of patient, patient's history, preoperation examination and preoperation preparation (pharmacological, dietary, psychological). Diagnostic

procedures and laparoscopic skills on a simulator.

- At the in-patient department giving i.m. and i.v. injection and infusion under supervision, assistance in blood transfer / transfusions. Bandage of surgical wounds.
- Assistance in some examination and therapeutical methods (rectoscopy, X-ray, gastrofibroscopy, ERCP, thorax and abdomen puncture, autonomic nerve blockage, large veins cannulisation etc.).
- Students must come over the basic X-ray technique and diagnostic of the emergency surgery.
- Two night-shifts (after a night-shift they are not entitled to a day off).
- Completion of two daytime shifts in the Emergency Surgical Outpatient Clinic.

ALTERNATIVE (Maxillofacial Surgery):

Clinical examination of an oncology patient and a patient with maxillofacial (MF) trauma. Oncological alertness during extraoral and intraoral examination of the patient, systemic palpation of lymph nodes, first aid for injuries (coniotomy, funda mandibulae) and improvement of oral surgery skills within assistance. Comprehensive treatment of oncological diseases and general care for patients with MF trauma. Principles of treatment of MF fractures, facial and scalp soft tissue injuries, radiodiagnostics, and medical assessment activities. Expansion of theoretical knowledge from basics of orofacial oncology, cancer prevention, and basics of maxillofacial traumatology.

Internal Medicine - 1 week (40 hours)

Clinical training takes 1 week. Students work at the department with their instructor. They do all documentation in admittance and discharging patients and they write progress notes. They take part in ward rounds of the head of the department to get knowledge of internal propedeutics. Students perform practical diagnostic and therapeutic procedures (application of injections i.v.) under supervision of their instructor. They are acquainted with all examination methods from endoscopy, ultrasonography to other non-invasive cardiological examinations. They also work at the central admittance and coronary unit. At the morning meeting of the workers of the department they get the survey of the problems of the organization of the department of internal medicine and other problems related to the patient and his psychosocial problems.

Outpatient's Dental Clinic – 2 weeks (80 Hours)

Students are required to maintain a logbook of clinical procedures performed for the purpose of final assessment

1. Examination of the oral cavity and teeth. Documentation. Administration in work with valuable metals.
2. Work with the instructor – dentistry at the chair. Simple conservative dentistry, prosthetic and dentoalveolar surgical procedures. Following of more complicated procedures.
3. Work at the surgery, protection in work, hygienic precautions. Sterilization and disinfection of dental instruments.
4. Teeth X-ray, protection, reading X-ray pictures.