



LEKÁRSKA FAKULTA
Univerzita Komenského
v Bratislave

Internal Regulations of Comenius University Bratislava, Faculty of Medicine

Internal Regulation No. 31/2023

Study Regulations of Comenius University Bratislava, Faculty of Medicine

Year 2023

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Comenius University Bratislava, Faculty of Medicine (hereinafter referred to as "FMED CU" or "the Faculty"), after approval by the Academic Senate of FMED CU on 2 October 2023 and the Academic Senate of Comenius University Bratislava on 11 October 2023, in accordance with Section 22 (10) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Supplements to Certain Acts, as amended (hereinafter referred to as "the Higher Education Act"), pursuant to Article 22 (3)(b), Article 34 (1)(a), Article 66 (3)(a) and Article 66 (9) of the Statute of Comenius University Bratislava and pursuant to Article 18 (1)(b) of the Statute of FMED CU, hereby issues these Study Regulations of FMED CU (hereinafter referred to as "the Study Regulations").

PART ONE INTRODUCTORY PROVISIONS

Art. 1 Subject of the regulation

- (1) These Study Regulations shall regulate
 - a) the rules governing undergraduate studies at FMED CU¹,
 - b) matters concerning the academic rights and obligations of the FMED CU students.
- (2) These Study Regulations govern the study of FMED CU students (hereinafter referred to as "student") at all levels of study in study programmes accredited under the Higher Education Act.
- (3) These Study Regulations shall also govern
 - a) studies of students in joint study programmes to the extent provided for in the agreement between Comenius University Bratislava (hereinafter referred to as "CU") and a higher education institution in cooperation with which the FMED CU provides the joint study programme²,
 - b) studies of students of other higher education institutions based outside the territory of the Slovak Republic admitted for part of their studies within the framework of academic mobility, taking into account the terms and conditions of the exchange programme or the agreement between Comenius University and the sending higher education institution³.

Art. 2 Academic rights and obligations of students

- (1) Academic freedoms and academic rights are guaranteed at FMED CU.⁴

¹ Art. 44 (1) of the Statute of CU

² Section 54a(2) of the Higher Education Act

³ Section 58a(2) of the Higher Education Act

⁴ Section 4(1) of the Higher Education Act

- (2) Student rights are regulated by the Higher Education Act⁵. A more detailed definition of the academic rights of students is regulated by the Statute of FMED CU.
- (3) Student obligations are regulated by the Higher Education Act⁶. The Statute of FMED CU provides a more detailed definition of the academic obligations of students.
- (4) Students are obliged to only use the email address assigned to them by Comenius University or a Comenius University faculty when communicating electronically with the teachers of subjects (hereinafter referred to as "teachers") and other employees of the Faculty, the Study Department of the Faculty or other organisational unit of the Faculty responsible for managing the study agenda (hereinafter referred to as "the Study Department"), the organisational unit of the Faculty responsible for managing doctoral studies agenda (hereinafter referred to as "the Doctoral Studies Section") and employees of other units of Comenius University or the Rector's Office of Comenius University. The same obligation applies to electronic communication between teachers and other designated employees of the Faculty with the student.
- (5) Students are obliged to observe academic ethics; always achieve their study results in an honest way, not to cheat and use dishonest practices during any form of verification of their study knowledge, not to commit plagiarism, not to pass off someone else's work as their own, not to abuse published or yet unpublished work results of university teachers, researchers and artists, doctoral students, or others students.
- (6) Violation of paragraph 5 shall result in the annulment of the points earned in the relevant item of the continuous assessment, assessment of an examination / state examination / defence with the marking grade FX and/or the initiation of disciplinary proceedings.

PART TWO DOCTOR STUDIES

Art. 3

Study programme, recommended study plan and standard period of study

- (1) The study programme, recommended study plan and standard period of study are regulated in the Higher Education Act⁷.
- (2) The study programme is a set of subjects consisting of training activities, which are mainly lecture, seminar, tutorial, course, final thesis, project work, laboratory work, internship, excursion, state examination, and combinations thereof, and a set of rules designed in such a way that the successful completion of these educational activities, while observing the aforementioned rules, enables the student to obtain a higher education degree. The study programme shall be structured in such a way that it is possible to undertake academic mobility or to gain experience equivalent to academic mobility.⁸

⁵ Section 70 of the Higher Education Act.

⁶ Section 71 of the Higher Education Act

⁷ Section 51 et seq. of the Higher Education Act

⁸ Section 51(2) of the Higher Education Act

- (3) FMED CU provides, organises and ensures higher education in doctor study programmes⁹ and in doctoral study programmes.
- (4) The doctor study programme¹⁰ is carried out exclusively in the full-time form of study¹¹.
- (5) For each study programme there is a recommended study plan which is designed in such a way that by completing it the student meets the conditions for successful completion of studies within the standard period of study corresponding to the study programme.¹²
- (6) Study advisors work at FMED CU to provide counselling services to students related to studies, effective learning, career counselling, and social care.¹³ A study advisor shall be appointed from among the Faculty teachers and dismissed by the Dean at the proposal of the study programme guarantor.¹⁴ The Dean may appoint several study advisors, where necessary.
- (7) The standard period of study is the period of study specified by the study programme expressed in academic years.¹⁵ The standard period of study is determined in the accreditation file of the study programme.

Art. 4

Study programme subjects and teaching activities

- (1) Study programme subjects are regulated by the Decree on the Credit System of Study¹⁶. Basic details of the nature of the subject are given in the subject information sheet¹⁷.
- (2) Each subject is uniquely identified within CU with its internal code and name and is usually conceived as a one-semester subject.
- (3) The subjects included in the study programme are divided into the following ones according to the obligatory nature of their completion¹⁸:
 - a) compulsory - their successful completion is a prerequisite for successful completion of part or the entire study programme,
 - b) compulsory elective - the prerequisite for successful completion of part or the entire study programme is the successful completion of a specified number of these subjects according to the student's choice in the composition determined by the study programme,
 - c) optional - other subjects which the student has the opportunity to enrol in order to

⁹ Doctor study programmes are second-degree study programmes or study programmes in accordance with Section 53 (3) of the Higher Education Act which are focused on studies in the area of human medicine and veterinary medicine.

¹⁰ Section 51(9) of the Higher Education Act

¹¹ Section 60(1) of the Higher Education Act

¹² Section 5 (6) of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll. on the Credit System of Study, as amended (hereinafter referred to as "the Decree on the Credit System of Study")

¹³ Article 39 (1) of Internal Regulation No. 23/2021 Internal Higher Education Quality Assurance System of Comenius University Bratislava (hereinafter referred to as "the Internal Quality System").

¹⁴ Article 39 (6) of the Internal Quality System.

¹⁵ Section 51(4)(h) of the Higher Education Act.

¹⁶ Section 3 of the Decree on the Credit System of Study

¹⁷ A template subject information sheet is given in the Decree on the Credit System of Study

¹⁸ Section 3(2) of the Decree on the Credit System of Study

supplement his/her studies and to earn a sufficient number of credits in the relevant part of his/her studies.

- (4) Each study programme has a specifically defined group of profile subjects, which generally include compulsory subjects with a major impact on the formation of students or compulsory elective subjects with a major impact on the formation of students. Not every compulsory and compulsory elective subject is also a profile subject. The optional subject is not a profile subject.¹⁹
- (5) The student enrolls in optional subjects from the offer of optional subjects of his/her study programme, from the offer of subjects of other study programmes carried out at the Faculty or from the offer of study programmes of other faculties or other higher education institutions, in compliance with the rules contained in the study programme. Enrolment in a subject from a study programme offered by another higher education institution is subject to the prior written consent of the Dean of the faculty in which the student is enrolled in studies.
- (6) Each study programme includes a final thesis, which, together with its defence, constitutes one subject; the defence of the final thesis is one of the state examinations.
- (7) According to continuity, subjects in the study programme are divided into:
 - a) subjects without continuity; the completion of such a subject is not conditional on the completion of another subject (prerequisites),
 - b) subjects conditional on the completion of other subjects; completion of such a subject is possible only after the successful completion of another subject or subjects (prerequisites).
- (8) Each subject is delivered by one or more training activities, which may be delivered by the face-to-face method, the distance method or a combined method²⁰.
- (9) Lectures, seminars, tutorials, internships and work experience may be supplemented by individual consultations with the teacher(s).
- (10) The aim of the consultations according to paragraph 9 is to guide students in the content and methods of study, the methodology of scientific-research and professional activities. Consultations can also be used to replace some training activities or to supplement students' preparation for examinations.
- (11) In the lecture, the teacher explains the basic principles, methods, theories and other related issues manifested in the practical implementation of the subject matter in a coherent and professional manner. The student demonstrates his/her knowledge from lectures in other training activities and in the control of studies (examinations).
- (12) In the seminar, students practice and consolidate the theoretical knowledge they should have acquired in lectures and self-study. In particular, students individually or in groups solve theoretical questions from a given, already lectured part of the subject. Attendance at the seminar is compulsory.
- (13) In the tutorials and internships, students mainly participate in solving cases occurring in practice, while directly gaining relevant practical experience and skills through the

¹⁹ Art. 46 (1) of the Internal Quality System.

²⁰ Section 60(4) of the Higher Education Act

application of theoretical knowledge. Attendance at tutorials is compulsory.

- (14) Professional practice is the verification of the acquired theoretical knowledge and practical skills acquired through previous studies. Professional practice is divided as follows:
- a) compulsory (summer) internship,
 - b) pre-state examination internship.
- (15) The Dean is authorised to determine the details of the organisation and course of professional practice. The compulsory internship of FMED CU students is usually carried out during the summer holidays. Students who will undertake an internship abroad must have the prior approval of the responsible teacher of the profile subject (the so-called guarantor). The application must be submitted to the Faculty's Study Department. Each student shall personally apply to the relevant medical facility for the opportunity and the date to carry out the summer internship according to the study plan of the given year of study:
- (16) The student is obliged to ask the teacher for an excuse for his/her non-attendance at a training activity; the teacher may excuse non-attendance at a training activity due to examination or treatment in a medical facility or due to other personal obstacles on the student's part. In proving the reasons for non-attendance, the provisions on the protection of personal data and the provisions on the protection of personality under specific regulations must not be infringed. The teacher may require the student to participate in a training activity on an alternate date or to prepare an alternate assignment to compensate for the absence from a training activity.
- (17) The teacher is obliged to excuse a student from attendance at a training activity if he/she
- a) attended the meeting of the Academic Senate of Comenius University, a committee of the Academic Senate of Comenius University, the Academic Senate of the Faculty, a committee of the Academic Senate of the Faculty or the student chamber of the Academic Senate of the Faculty, the Board of the Study Programme, the Quality Board of the Faculty of Medicine in Bratislava, the Accreditation Board of the FMED CU; if he/she is a member thereof,
 - b) attended a session of a representative university body if he/she is a member thereof, or
 - c) had absence excused by the Rector, the Vice-Rector, the Dean of the Faculty or the Vice-Dean of the Faculty.
- (18) The teacher may excuse a student's absence from class for a maximum of 20 per cent of the compulsory teaching of the relevant training activity. In serious and justified cases, up to a maximum of 40 per cent of the scope of the teaching, the relevant head of the department shall decide on the justification of the student's non-attendance. Above 40 per cent of the scope of the course, the relevant Vice-Dean shall decide on the excuse of the student's absence.

Art. 5

Credit System of Study

- (1) The organisation of all levels and forms of higher education is based on the credit system.²¹ The credit system of study²² supports the openness of Comenius University from the inside, promotes student mobility, and provides the student with the opportunity to participate in the creation of his/her study plan.
- (2) The student earns credits upon successful completion of the subject. If a student has earned credits in a previous study for a successfully completed subject which is part of the study programme of his/her current study as a compulsory subject or a compulsory elective subject, the procedure according to Article 20 shall be followed.
- (3) One of the conditions required for a student to progress to the next part of study is to earn the necessary number of credits in the relevant control stage of study.
- (4) The number of credits, the achievement of which is a condition for the regular completion of studies, is specified in the accreditation file of the study programme²³.

Art. 6

Study-related documents

- (1) Study-related documents are governed by the Higher Education Act²⁴. Study-related documents include:
 - a) student ID card,
 - b) statement of study results,
 - c) clinical practice record.
- (2) The student ID card is issued to a student when he/she first enrolls in a doctor study programme or a doctoral study programme. The student ID card is issued by Comenius University. Details on the issuance of student ID cards are regulated by a separate internal regulation of Comenius University.
- (3) The Faculty shall issue a confirmation to the student of the sending higher education institution that he/she is a student of Comenius University and shall indicate the period of time during which his/her studies at Comenius University are to last. Comenius University shall issue the student with the student ID card if it cannot be replaced by a similar proof of study issued by the sending higher education institution²⁵.

Art. 7

Study schedule

²¹ Section 62 of the Higher Education Act and Section 4 of the Decree on the Credit System of Study

²² Section 62(1) of the Higher Education Act

²³ Section 51(4)(k) of the Higher Education Act.

²⁴ Section 67 of the Higher Education Act

²⁵ Section 58a(3) of the Higher Education Act

- (1) The academic year shall start on 1 September of the current calendar year and end on 31 August of the following calendar year²⁶.
- (2) The academic year is divided into a winter semester and a summer semester²⁷.
- (3) Each semester is composed of the teaching part and the examination period. The teaching part of the semester lasts at least 14 weeks. Teaching is also carried out in the form of block teaching. The examination period takes at least six weeks.
- (4) All study programmes shall begin at the beginning of the winter semester of the academic year²⁸.
- (5) After discussion in the College of the Rector of Comenius University, the Rector shall issue by 31 January at the latest the study schedule at Comenius University (hereinafter referred to as "the University Study Schedule") for the following academic year; the University Study Schedule shall include in particular
 - a) the beginning and end of the teaching part of individual semesters,
 - b) the beginning and end of the examination periods of individual semesters,
 - c) retake and alternate dates for the holding of state examinations,
 - d) the date and venue of the opening ceremony of the academic year at CU.
- (6) The Dean of the FMED CU, after issuing the University Study Schedule, issues no later than 31 March the study schedule at the Faculty (hereinafter referred to as "the Faculty Study Schedule") for the following academic year, in which the University Study Schedule is supplemented by the Dean of the FMED CU by the period in which enrolments, state examinations, dates of submission and defence of master theses, or other academic activities take place.
- (7) The Faculty Study Schedule may, with the prior written approval of the Rector, deviate from the University Study Schedule by adjusting the dates under paragraph 5 (a) through (c).
- (8) If the Faculty carries out study programmes in cooperation with other faculties, the Rector's consent to the deviating adjustment of dates in the Faculty Study Schedule pursuant to paragraph 7 is conditional on the mutual consent of the faculties concerned.

Art. 8

Initial enrolment and enrolment in the next part of study

- (1) Enrolment for study is regulated by the Higher Education Act²⁹. An applicant admitted to study becomes a student at FMED CU from the date of enrolment in study³⁰.
- (2) There are three types of enrolments:
 - a) enrolment in study;³¹ by enrolling in study an applicant admitted for studies

²⁶ Section 61(1) of the Higher Education Act

²⁷ Section 61(2) of the Higher Education Act

²⁸ Section 61(3) first sentence of the Higher Education Act

²⁹ Section 59, Section 69 and Section 55(9) of the Higher Education Act.

³⁰ Section 69(1) of the Higher Education Act

³¹ Section 59 of the Higher Education Act

- becomes a student of FMED CU,
- b) enrolment in the next part of the study programme³² (hereinafter referred to as the "enrolment in the next part of study"); students shall have the right to enrol in the next part of study if they have met the requirements determined by the study programme or these Study Regulations,
 - c) enrolment in the part of study within the framework of academic mobility, taking into account the conditions of the exchange programme or the agreement between Comenius University and the sending higher education institution.
- (3) The dates of initial enrolment and enrolments for the next part of study are determined in accordance with the Faculty's Study Schedule and are published on the Faculty's website.
 - (4) Before enrolling in the next part of study, the student shall, in accordance with the recommended study plan, express his/her interest in the compulsory elective subjects he/she wishes to take in the following academic year.
 - (5) If a subject has limited capacity due to space, staffing, time or other reasons, students are authorised to enrol in the subject in the following order:
 - a) students of the Faculty for whom the subject is compulsory, and students of other higher education institutions who enrol in the subject based on a study contract,
 - b) students of the Faculty for whom the subject is compulsory elective,
 - c) students of other faculties for whom the subject is compulsory elective,
 - d) students of other faculties for whom the subject is optional,
 - e) students from other higher education institutions who enrol in the subject as an optional subject.
 - (6) Within the categories referred to in paragraph 5, preference shall be given to students with the better weighted grade point average. Enrolment in the subject by students of other higher education institutions is subject to the prior written consent of the teacher and the Dean.
 - (7) The initial enrolment and enrolment in the next part of study are administratively ensured by the Study Department.
 - (8) Enrolment for studies shall take place by:
 - a) entering the student's data into the Academic Information System (hereinafter referred to as "AIS"), in particular the student's personal data, data on the student ID card, consent to the provision of the student's personal data to third parties,
 - b) enrolment in subjects according to the standard study plan to be taken by the student in the forthcoming period of study (academic year); enrolment in subjects in the AIS is carried out by the clerk of the Study Department,
 - c) handing over the student ID card; this act is the final part of the enrolment process and is carried out after the successful completion of the previous acts.
 - (9) Enrolment in studies is recorded in the Academic Information System and on study

³² Section 70(1)(c) of the Higher Education Act.

certificates as of the date of enrolment in studies. If the enrolment in study takes place before the beginning of the academic year in which the studies of an applicant admitted to studies are to commence, the commencement of studies shall be entered as at 1 September in accordance with Section 69(2) of the Higher Education Act.

- (10) Enrolment for the next part of study shall take place by:
- a) concluding the previous part of study in accordance with the standard study plan of the relevant study programme,
 - b) checking and making changes to the student's data in the Academic Information System (in particular, the student's personal data, the student ID card data, consent to the disclosure of the student's personal data to third parties),
 - c) enrolment in subjects according to the standard study plan to be taken by the student in the forthcoming period of study (academic year); these subjects are entered for the student into the AIS by the clerks of the Study Department, except for compulsory elective subjects, which are entered into the AIS by the student himself/herself,
 - d) renewing the validity of the student ID card with a prolongation mark; this act shall be the final part of the enrolment in the next part of study and shall be carried out after the successful completion of the previous acts.
- (11) Enrolment in the next part of study or re-enrolment is recorded in the Academic Information System and on study certificates as of the date of enrolment in the next part of study.
- (12) For acts which are personally carried out at the Study Department during the enrolment in study or the enrolment in the next part of study, the student may be represented by a person authorised by him/her in writing with an officially certified signature.
- (13) The student is obliged to validate his/her student ID card at the university terminal immediately after the enrolment in study or the enrolment in the next part of study.

Art. 9 Study plan

- (1) The student's study plan (hereinafter referred to as "the study plan") determines the time and content sequence of subjects and the forms of assessment of study results, including considerations for potential academic mobility. With the exception of the form of assessment of study results, the study plan shall be designed by the student himself/herself in accordance with the rules determined by the study programme and with these Study Regulations³³.
- (2) By enrolling, the student determines his/her study plan for the next period of studies (the academic year or the relevant semester).
- (3) The student enrolls in subjects according to the recommended study plan in such credit value and in such a composition (compulsory subjects, compulsory elective subjects,

³³ Section 51(8) of the Higher Education Act

optional subjects) that he/she can meet the requirements for enrolment in the next part of study in the control stage of study. In the academic year in which the student plans to complete his/her study regularly, he/she shall enrol in subjects of such a credit value and in such a composition that by successfully completing them he/she fulfils the requirements for graduation.

- (4) A student may enrol in a maximum of 90 credits in a single academic year. For reasons worthy of special consideration and on the basis of a written request, the Dean may allow a student to enrol in subjects for more than one and a half times the standard subject load in the given academic year. The Dean's decision to authorise or not to authorise enrolment in subjects for more than one and a half times the standard subject load is final and cannot be appealed.
- (5) On the basis of a written request, the Dean may allow a student to study according to an individual study schedule in the given academic year if
 - a) the student is a student with specific needs, while taking into account the type and extent of the student's specific needs,
 - b) the student has long-lasting health problems,
 - c) the student performs expert, artistic or sports representation obligations,
 - d) the student is permanently caring for his/her own or an adopted child aged up to six years, or
 - e) the student is a student sent by the Faculty within the framework of academic mobility.
- (6) The extent of exceptions and exemptions from the Faculty Study Schedule is determined by the Dean when a student is studying according to an individual study schedule. Before the beginning of the teaching part of the semester or during the semester, if the conditions for permitting an individual study schedule as set out in paragraph 5 occur during such teaching part, the student is obliged to personally agree with the teachers of the relevant subjects on the conditions of individual fulfilment of study obligations and the method of checking the study results. The extent of exceptions and exemptions shall correspond to the reasons why the student is requesting the permission to study according to an individual study schedule.
- (7) There is no legal entitlement to be allowed to study according to an individual study schedule in the relevant academic year. The Dean's decision to allow or not to allow studies according to the individual study schedule is final and cannot be appealed.

Art. 10

Conditions for subject re-enrolment

- (1) Re-enrolment in compulsory, compulsory elective and optional subjects is regulated by the Decree on the Credit System of Study³⁴.
- (2) A registered compulsory subject which the student has not successfully completed

³⁴ Section 5 of the Decree on the Credit System of Study

must be registered again by the student; if such a subject is a prerequisite subject³⁵ for another subject, the student is obliged to register for such a compulsory subject in the following academic year³⁶.

- (3) During his/her studies the student may re-enrol in a compulsory elective subject in which the student has failed, or he/she can enrol in another compulsory elective subject instead from among the compulsory elective subjects of the relevant study programme. After a second unsuccessful attempt to complete a compulsory elective subject chosen, the student is expelled from studies in accordance with the Higher Education Act³⁷. If the student has achieved a sufficient number of credits for the regular completion of his/her studies and has fulfilled the requirements of the subject structure of the relevant study programme, he/she do not have to re-enrol in the compulsory elective subject according to the first sentence.
- (4) When enrolling for the next part of study, the student shall determine the compulsory elective subject to enrol in instead of the failed compulsory elective subject. If a student chooses another compulsory elective subject instead of a failed compulsory elective subject, the compulsory elective subject so designated shall be treated as a re-enrolled compulsory elective subject.
- (5) During his/her studies, a student may enrol repeatedly in an optional subject in which he/she has failed, or he/she may enrol instead in another optional subject or in a compulsory elective subject from among the compulsory elective subjects not yet completed. If the student has achieved a sufficient number of credits, he/she does not have to enrol in any optional subject. If the student has not achieved a sufficient number of credits, after a second unsuccessful attempt to complete the selected optional subject he/she is expelled from studies.

Art. 11

Assessment of study results

- (1) In matters concerning the assessment of study results within the study of a subject, the teacher shall decide, in disputable issues the head of the workplace shall decide that provides the teaching of the subject. For the purposes of this Internal Regulation, theoretical institutes and clinical workplaces (clinics) of Comenius University Bratislava, Faculty of Medicine, are referred to as a workplace³⁸. The head of the workplace shall be the head of the theoretical institute or clinical workplace concerned or the person in charge of the theoretical institute or clinical workplace concerned.³⁹
- (2) The assessment of the student's study results in the study of the subject is carried out in particular by⁴⁰:
 - a) continuous control of study results during the teaching part of the particular period of study (check questions, written tests, tasks for independent work, semester papers, presentation during a seminar, etc.), hereafter referred to as the

³⁵ Art. 12(5)(b) of these Study Regulations.

³⁶ Section 66(1)(c) of the Higher Education Act.

³⁷ Section 66(1)(c) of the Higher Education Act.

³⁸ Article 11 of Internal Regulation No. 8/2023 Statute of the Comenius University Bratislava, Faculty of Medicine; Article 16, Article 17 of Internal Regulation No. 10/2023 Organisational Regulations of the Comenius University Bratislava, Faculty of Medicine

³⁹ Article 9(1) of Internal Regulation No. 10/2023 Organisational Regulations of Comenius University Bratislava, Faculty of Medicine

⁴⁰ Section 6(1) of the Decree on the Credit System of Study

"continuous assessment (CA)"

- b) an examination for the given period of study, hereafter referred to as "the examination (E)"
 - c) combining the continuous assessment of a given period of study with an examination for that period of study, hereinafter referred to as "combined assessment".
- (3) The FMED CU uses a scale consisting of the following six marking grades to evaluate study results:
- a) A - excellent (excellent results) (numerical value 1)
 - b) B - very good (above average results) (1.5)
 - c) C - good (average results) (2)
 - d) D - satisfactory (acceptable results) (2.5)
 - e) E - sufficient (results meet the minimum criteria only) (3)
 - f) FX - non-sufficient (results do not even meet the minimum criteria) (4).
- (4) The range of percentages of success for the marking grades of individual subjects is determined by the head of the department.
- (5) In selected subjects, credits may be earned even without a marking grade. In the relevant entries, the term "graduated" is used instead of the marking grade⁴¹.
- (6) Conditions for completing a subject are specified in the subject information sheet.
- (7) At the beginning of the teaching part of the semester, the head of the department will publish the following information on the department's website in written form:
- a) the extent of compulsory attendance at the teaching activities of which the subject is made up,
 - b) a specification of the method of assessment of study results; if the assessment of study results is carried out according to paragraph 2(c), information shall also be given on which result of the continuous assessment entitles the student to register for the examination,
 - c) continuous assessment dates, thematic headings of each continuous assessment dates,
 - d) information on alternate and retake options for meeting the requirements of the continuous assessment,
 - e) information as to whether the achievement of the prescribed level of continuous assessment or the prescribed extent of compulsory attendance at training activities is a condition for passing the examination.
- (8) Individual conditions under paragraph 7 do not need to be published by the head of the department if they arise from these Study Regulations and the Subject Information

⁴¹ Section 6(6) of the Decree on the Credit System of Study

Sheet.

- (9) If more than one teacher is involved in the teaching of a subject or if the teaching of a subject is carried out in more than one workplace, the conditions under paragraph 7 shall be published by the head of the workplace by mutual agreement; the published conditions must be identical in content.
- (10) Subjects that the student has enrolled in and not completed are evaluated with the marking grade FX at the end of the examination period of the relevant academic year.
- (11) Responsibilities of the Study Department in the assessment and recording of study results:
 - a) it prints out and archives the subject assessment reports,
 - b) after the end of the examination period of the summer semester, it prints out from the Academic Information System the Report on the Fulfilment of Study Obligations and carries out the control of the study results; after the winter semester, the control of the study results shall be carried out only for students in the first year of study.
- (12) Responsibilities of the workplaces in the assessment and recording of study results:
 - a) it supplies to and updates for the Study Department a list of internal and external teachers,
 - b) it archives students' written works, which are part of the subject assessment, in accordance with Comenius University's Registry Rules and Plan for a period of three years,
 - c) the head of the workplace⁴² shall arrange immediate remedy and take measures to eliminate any shortcomings, if the Study Department has discovered and reported to him/her any different or missing assessments identified during a study results control.
- (13) The status and role of the teacher in the assessment and recording of study results:
 - a) the teacher may require the student to present his/her student ID card during the continuous assessment or examination,
 - b) if the student's assessment includes a written form, the teacher is obliged to publish the results of the continuous assessment or the results of the written form of the examination on a pre-agreed date and in an agreed manner, subject to compliance with the provisions of generally binding legislation on the protection of personal data; students' names and assessment results will only be published if they give their written consent, otherwise the teacher will use the codes assigned to them,
 - c) the result of the assessment is entered by the teacher into the Academic Information System on the day of the examination.
- (14) Obligations of the student in recording study results:
 - a) on the date of continuous assessment or examination, the students are obliged to

⁴² Article 9(1) of Internal Regulation No. 10/2023 Organisational Regulations of Comenius University Bratislava, Faculty of Medicine

bring their student ID cards and to present them to the teacher on request; if the students fail to present their student ID cards on request, the teacher is not allowed to examine the students or make continuous assessment,

- b) having met the last study obligation in the semester or academic year, in any case not later than by the end of the examination period, the student is obliged to check the correctness and completeness of the assessments registered in the Academic Information System; if the student has discovered any discrepancy or missing data during the check, he/she shall inform the teacher of the particular subject thereof without undue delay,
 - c) with his/her signature, the student shall confirm the correctness and completeness of the data in the Report on the Fulfilment of Study Obligations in the given academic year.
- (15) If the relevant time-limit has elapsed since the end of the examination period and the grade information for the subject the student is enrolled in is not in the Academic Information System, the subject is considered to have been failed and the Study Department will enter the marking grade of FX for the given subject in the Academic Information System.
- (16) The weighted grade point average⁴³ shall be used to assess the student's overall study results over a defined period of time⁴⁴.
- (17) The weighted grade point average is used in particular for the overall result of properly completed studies, for deciding on the award of incentive scholarships from the state budget resources and scholarships from Comenius University's own resources, for selecting students for academic mobility and for allocating accommodation in Comenius University accommodation facilities.

Art. 12 Examination

- (1) The examination shall take place:
- a) in the examination period of the semester in which the student has completed the studying of the subject,
 - b) in the examination period of another semester than that in which the student has completed the studying of the subject,
 - c) in the last teaching week of the teaching part of the semester (the so-called pre-date), provided that the student has completed all the prescribed training activities (lectures, tutorials, etc.); the head of the department shall decide on the announcement of pre-dates,
 - d) in the teaching part of the semester in which the student has completed the studying of the block-taught subject.

⁴³ Section 6(7) of the Decree on the Credit System of Study

⁴⁴ The defined period of time is usually a semester, an academic year or the entire period of studies of a given study programme.

- (2) Examination of a block-taught subject takes place on the last three days of the week following the last week in which the block-taught subject was taught. If such a week for preparing for and taking the examination is not included in the schedule, the examination shall be held during the examination period.
- (3) The examination shall be conducted in written form, oral form, practical form, or a combination thereof. The examiner is a professor or associate professor of the relevant field, exceptionally also other teachers authorised by the Dean on the proposal of the head of the workplace. Other teachers appointed by the Dean at the suggestion of the head of the department conduct examinations in the form of a committee of at least two members.
- (4) If the examination is oral, the student has the right to at least 10 minutes of written preparation before answering. In an oral examination, the student draws questions from the published questions or, in a written examination with open questions⁴⁵ the teacher determines the questions to be answered in writing from the published questions. If the examination takes the form of written test questions, only the subject headings of the questions shall be published.
- (5) The condition for passing the examination may be:
 - a) the achievement of the prescribed level of continuous assessment and the prescribed extent of compulsory attendance at training activities.
 - b) successful completion of a prerequisite course (prerequisite), if it is listed in the information sheet.
- (6) The dates, places and forms of examination, as well as the method of registering and de-registering for the examination, must be published well in advance, at least 3 weeks before the start of the examination period of the semester, on the websites of the specific teaching workplaces. Students register for the examination electronically through the AIS system. The student may log in or log out no later than 3 days before the examination date; on a shorter date, the student is entitled to do so if the head of the department sets a shorter time-limit. The number of places on the examination dates shall be at least 1.5 times the number of students who are required to take the examination. In determining the dates of examinations within the subject, care shall be taken to distribute them reasonably evenly throughout the examination period. For subjects taught in blocks, the dates are set in the period immediately after the end of the block teaching and also in the examination period; the number of examination dates is at least 1.2 times the number of students in a given study block. There must be at least 3 working days between the publication of the examination dates in the AIS and the opportunity to register for the date. Check-in for the examination dates is set to begin at 9 p.m.
- (7) The student has the right to a regular examination date and two retake examination dates at the first enrolment in the subject. When re-enrolling in a subject, the student has the right to a regular examination date and one retake date of examination. The minimum interval between the date of the failed examination and the retake date is three days. The minimum interval does not need to be met if the date of the failed examination and the retake date are to be held in the last week of the examination

⁴⁵ can answer freely, without choosing from the options offered

period. The student is not entitled to additional examination dates beyond the announced dates.

- (8) The result of the examination, which includes the results of the continuous assessment, is evaluated with a grade according to Section 6 (3) of the Decree on the Credit System of Study and Article 11 (3) of these Study Regulations. In the case of a combined assessment according to Article 14 of these Study Regulations, the rate of counting the results of the continuous assessment is set out in the subject information sheet.
- (9) If a student has registered for an examination date, has not opted out and has failed to attend, he/she is obliged to apologise via the university email to the head of the department no later than three working days after the examination date. If the student fails to do so or the head of the department does not accept the student's apology, the student will be assessed with the marking grade FX for that examination date.
- (10) The student shall have the right not to accept the assessment on the examination date and to retake the examination. The student shall inform the teacher of not accepting the assessment immediately after the assessment of the last part of the examination has been published. If the examination was held in written form pursuant to paragraph 3(b), the student shall notify the teacher in writing of his/her non-acceptance of the assessment by electronic mail no later than 48 hours after the publication of the results of the written part of the examination. Immediately after the assessment is not accepted, the teacher shall enter the marking grade FX into the Academic Information System as the assessment of the relevant examination date.
- (11) If a student was assessed with the marking grade FX on the second retake examination date, the subject is considered to have been failed.
- (12) If the examiner finds that the student has acted dishonestly during the examination, the examiner will terminate the examination and classify the student with the marking grade of FX.
- (13) A student may not be examined three times, or twice when repeating a course, by the same examiner.
- (14) The student has the right to apply for the final retake date of the examination at the first enrolment in the subject in the board form of examination⁴⁶. The written request shall be submitted by the student to the Dean no later than five days before the last day of the relevant examination period. The Dean's decision to authorise or not to authorise the board form of examination is final and cannot be appealed. The Deans shall appoint an examination board of at least three members; the chairman of the examination board is usually the teacher of the subject in question. The board form of examination may also take place without the student's request, based on the Dean's decision. The first retake date of a repeatedly enrolled subject shall always be conducted by means of the board form of examination.
- (15) Every student has the right to be informed about the marking of his/her examination, about mistakes and correct solutions.

⁴⁶ The board form of examination is only a change of the form of examination, not in the number of retake dates.

Art. 13
Continuous assessment

- (1) The conditions for continuous assessment are set out in the subject information sheet.
- (2) If the student fails to appear for the pre-announced written part of the continuous assessment or the part of the continuous assessment that takes place in another form, the teacher may set an alternate date for this part of the continuous assessment. If the teacher fails to do so, the student will be viewed as having failed that part of the continuous assessment. The teacher will set an alternate date for this part of the continuous assessment if the student proves that he/she could not participate in this form of examination for objective and serious reasons. Article 12(g) shall apply mutatis mutandis to justifications for objective and serious reasons.
- (3) The teacher may also set alternate dates for part or parts of the continuous assessment. To the results of this part or parts of the continuous examination shall be added the points earned by the student in the given subject for the other parts of the continuous examination, except for the substituted parts of the continuous examination.
- (4) Except in exceptional cases, the evaluation of the continuous assessment is carried out by the teacher who taught the student on the subject; it is recorded by the teacher in the AIS.
- (5) The student has the right to refuse continuous assessment; in this case, the head of the department shall determine an alternate date and method of obtaining the continuous assessment.
- (6) Every student has the right to be informed about the marking of his/her continuous assessment, his/he mistakes and correct solutions.

Art. 14
Combined assessment

- (1) In the case of a combined assessment, the proportion of continuous assessment and examination is determined by the subject information sheet in such a way that the sum of their percentages is 100 per cent. The overall assessment of the subject according to Article 11(3) must take into account the points earned in the continuous assessment and the points earned in the examination.
- (2) The provisions of Article 13 shall apply to the continuous assessment in the context of the combined examination.
- (3) The provisions of Article 12 shall apply to the examination in the context of the combined assessment.

Art. 15
Control stages of study

- (1) The control of study within framework of the study programme (hereinafter referred to as "the control stage of study") is carried out by checking the number of credits earned for the completed subjects⁴⁷.
- (2) In order to continue his/her studies, a full-time student in a doctor study programme with a standard period of study of six years must demonstrate the acquisition of a minimum number of credits in the control stages of the study as follows:

Control stage of study	Number of credits
at the end of the first semester	15 credits
at the end of the first year of studies	48 credits
at the end of the second year of studies	108 credits
at the end of the third year of studies	168 credits
at the end of the fourth year of studies	228 credits
at the end of the fifth year of studies	288 credits
at the end of the sixth year of studies	348 credits
at the end of the seventh year of studies	354 credits
at the end of the eighth year of studies	360 credits

- (3) Complete semesters in which a student's studies have been interrupted are not counted towards the period of study for the purposes of the control stage of study.
- (4) The number of credits earned for the purposes of the control stages of study shall also include credits for subjects the completion of which has been recognised in accordance with Article 20.

Art. 16 Master thesis

- (1) Studying according to each study programme also includes a final thesis, which, together with its defence, constitutes one subject; the defence of the final thesis is one of the state examinations⁴⁸.
- (2) Pursuant to Section 53(5) of the Higher Education Act, the final thesis is the master thesis when studying a study programme of a combined first and second level.
- (3) The master thesis should demonstrate the student's ability to independently acquire theoretical and practical knowledge based on the current state of science and to creatively apply, use and develop it.
- (4) The final (master) thesis shall be written in the Slovak language. With the consent of the Dean/the Vice-Dean, the master thesis may be written and defended in a language other than the official language. Students studying in English write and defend a master thesis in English⁴⁹. Final theses written in a language other than the official language

⁴⁷ Section 51(4)(j) of the Higher Education Act

⁴⁸ Section 51(3) first sentence of the Higher Education Act

⁴⁹ Section 51(3) second and third sentences and Section 51(4)(p) of the Higher Education Act

shall contain an abstract in the official language.

- (5) The basic requirements that must be fulfilled by the final thesis, the method of its submission, originality control, archiving and accessibility are regulated by a separate internal regulation of Comenius University⁵⁰.
- (6) The final thesis shall be written by the student under the supervision of the final thesis supervisor. The master thesis supervisor may be a university teacher or researcher with at least the academic degree of PhD., the scientific rank of CSc., or with the scientific qualification degree IIa.⁵¹ The final thesis supervisor shall draw up a written opinion on the final thesis and propose its assessment.
- (7) The final thesis shall be assessed by an external examiner. The external examiner of the final thesis shall be appointed by the head of the department on the proposal of the final thesis supervisor. The external examiner may be a university teacher or researcher with at least the academic degree of PhD., the scientific rank of CSc., or with the scientific qualification degree IIa. The external examiner shall draw up a written opinion on the final thesis and propose its assessment.
- (8) The student who has written the final thesis shall have the right to get acquainted with the opinions on the final thesis (with the opinion of the final thesis supervisor and the external examiner) no later than three working days before its defence date.
- (9) If the final thesis supervisor or external examiner is not a member of the examination board to conduct state examinations, they shall be invited to the final thesis defence and have the right to express their opinion during its assessment.

Art. 17 **State examination**

- (1) Generally, state examination details are laid down in the Higher Education Act⁵².
- (2) The state examination is considered as a subject of the study programme⁵³.
- (3) The state examination consists of a practical part and a theoretical part. The parts of the state examination are not subjects of the study programme and are not assigned with credits. The parts of the state examination are assessed separately.
- (4) The last state examination may be taken by the student
 - a) after he/she has earned at least such number of credits so that with the credits earned for completing the last state examination he/she will have earned the necessary number of credits for regular completion of studies,
 - b) after successful completion of compulsory subjects and compulsory elective subjects except for the last state examination; and
 - c) if he/she is not the subject of any disciplinary proceedings.

⁵⁰ Internal Regulation No. 12/2013 Directive of the Rector of Comenius University on the basic requirements of final theses, rigorous theses and habilitation theses, control of their originality, storage and accessibility to them at Comenius University, as amended.

⁵¹ Part Five of the internal quality system

⁵² Section 63 of the Higher Education Act

⁵³ Section 3(4) of the Decree on the Credit System of Study

- (5) The state examination dates shall be determined by the Dean in accordance with the Faculty Study Schedule.
- (6) The examination board for state examinations shall have at least four members⁵⁴. The chairman of the examination board is a university teacher serving as a professor or associate professor. At least two members of the examination board for state examinations shall be university teachers in the capacity of professors or associate professors. The examination board is quorate if its chairman and at least two other members are present.
- (7) University teachers in the capacity of professors and associate professors and other experts approved by the Faculty Scientific Board shall have the right to sit for state examination⁵⁵.
- (8) The examination board shall decide on the assessment of the state examination by consensus. If the examination board has not reached a consensus, the assessment of the state examination shall be determined by voting. Details on the form of voting of the examination board shall be laid down in an internal regulation of the Faculty issued by the Dean.
- (9) If, for serious reasons, a student is unable to appear for the state examination date or part thereof for which he/she has registered, he/she is obliged to excuse himself/herself in writing to the Dean in advance or, at the latest, within five working days after the state examination date or part thereof, if there were serious obstacles that prevented him/her from excusing himself/herself in advance. If a student fails to appear for the state examination on the specified date without an excuse, or if the Dean does not excuse his/her absence, he/she is assessed with the marking grade FX from the given state examination date.
- (10) If a student was assessed with the marking grade FX on the regular date of the state examination or part thereof, he/she has the right to two retake dates. Retake dates of the state examination are set by the Dean only after all regular dates announced for the current academic year have been completed as follows:
 - a) the retake date so that the time gap between the last regular state examination date in June and the 1st retake date is at least 14 days,
 - b) the retake date is set by the Dean in accordance with the current study schedule in the month of August,
 - c) on the state examination dates in any of the following academic years, in which case the student shall re-enrol in the state examination as a study programme subject; Article 10 (2) and (3) shall not apply.

Art. 18

Overall study result

- (1) The overall result of the regularly completed doctor studies shall be assessed by two

⁵⁴ Section 63(6) of the Higher Education Act

⁵⁵ Section 63 (3) of the Act on Higher Education

marking grades:

- a) pass with distinction,
 - b) pass.
- (2) The overall result of regularly completed studies shall be assessed with the marking grade "pass" with honours if the student
- a) has achieved a study average of less than or equal to 1.30 for the entire course of study, including state examinations; the study average shall be considered to be the weighted study average, the calculation of which shall include all subjects enrolled by the student⁵⁶, and
 - b) has passed state examinations on regular dates with only A or B marking grades, while the number of A marking grades cannot be lower than the number of B marking grades.
- (3) If the conditions of paragraph 2 are not fulfilled, the overall result of regularly completed studies shall be assessed with the marking grade "pass".
- (4) Comenius University issues a diploma with honours to a graduate who has regularly completed his/her studies with an overall pass with honours.

Art. 19

Changing a study programme within Comenius University

- (1) A student has the right to apply for a change of a study programme within the same field of study; a change of a study programme within the same field of study is not made through the admissions procedure.
- (2) A student's request to change the form of study is a request to change the study programme.
- (3) A student may ask for a study programme change after the end of the winter semester of the first year of study or always as at the beginning of the academic year. A student requesting a change of a study programme must demonstrate:
 - a) that he/she has met the conditions of the control stage of study in the original study programme, and
 - b) that he/she has met the other admissions requirements upon transfer that are in force for the relevant academic year.
- (4) The Dean shall decide on the student's request for a change of a study programme after the opinion of the guarantor of the relevant study programme. If the original study programme and the new study programme are studied at different faculties, the study programme change is conditioned by a consent of both relevant deans.
- (5) Article 20 of these Study Regulations shall apply to the recognition of completed subjects in the case of a study programme change within Comenius University.
- (6) To regularly complete his/her study, a student shall meet the conditions set out in the

⁵⁶ Section 6(7) of the Decree on the Credit System of Study

study programme which the student studies after the change.

- (7) The Faculty does not allow the change of the study programme of general medicine to the study programme of dentistry or the change of the study programme of dentistry to the study programme of general medicine.

Art. 20

Recognition of completed subjects

- (1) Recognition of completion of the subject is the award of a subject grade and the subsequent acquisition of the appropriate number of credits, which are assigned to the subject, based on the part of study completed in the past.
- (2) A student who has previously studied at a higher education institution and whose studies have not been regularly completed may apply for recognition of the completion of subjects if
 - a) no more than seven years have elapsed from the assessment date,
 - b) they have been graded A to D or equivalent, and
 - c) they are part of studies according to the current study programme or are equivalent in content to compulsory subjects or compulsory elective subjects in studies according to the current study programme.
- (3) A student of doctor studies may not be awarded credits for successfully completed subjects in studies that have already been regularly completed and for which an academic degree has been awarded, and for subjects taken by him/her in the first degree (Bachelor's degree) study programme.
- (4) Completion of state examinations cannot be recognised, except for a dissertation examination.
- (5) A student may request recognition of completed subjects prior to the beginning of the instructional part of the semester of the academic year or by the end of the 2nd week of the instructional part of the semester at the latest. Upon request, the student shall attach to the application the information sheets of subjects he/she has successfully completed if he/she has successfully completed the subjects at another faculty of Comenius University or another higher education institution.
- (6) In one academic year, a student may be recognised the completion of subjects for which the total sum of the credits assigned to them in the study according to the current study programme is no more than 50; this shall not apply if there has been a change of the study programme according to Article 19 or if the student was admitted for study in a new admissions procedure to a study programme in the same field of study.
- (7) The Dean shall decide on the recognition of the completion of the subjects after the statement of the teachers of the subjects for which the student requests recognition of completion. If a student requests recognition of completed subjects taken in the same field of study at the Faculty of Medicine of Comenius University, the statement of the teachers is not required. The Dean's decision on whether or not to recognise the completion of subjects is final and cannot be appealed.

Art. 21
Transfer of credits in the case of academic mobility

- (1) The transfer of credits is the process of counting credits earned as part of studies at another higher education institution in the Slovak Republic or at a higher education institution abroad (hereinafter referred to as "academic mobility") towards the number of credits to be counted by the student pursuant to Section 4(3) of the Decree on the Credit System of Study. Basic details of the credit transfer are regulated by the Decree on the Credit System of Study⁵⁷.
- (2) The rules and conditions for sending students on academic mobility are regulated by specific internal regulations of Comenius University⁵⁸ and the terms and conditions of the academic mobility programmes.
- (3) Academic mobility is formally conditional on a study contract⁵⁹. The study contract⁶⁰ contains in particular the proposed study plan at the receiving higher education institution and the recognition of the corresponding part of the studies at the sending faculty. The study contract and its changes shall be signed by the Dean or the Vice-Dean charged by the Dean with the prior written consent of the study programme guarantor. The subjects to be taken by the student at the receiving higher education institution on the basis of the study contract shall become part of the student's study plan.
- (4) If a subject completed at the receiving higher education institution has a number of credits which is not an integral number, the number of earned credits shall be rounded to a natural number in the credit transfer.
- (5) A subject taken at the receiving higher education institution which is comparable in content and scope to a subject taken at the sending faculty and which the student has taken as part of an approved academic mobility
 - a) is automatically recognised as having been taken instead of the relevant compulsory subject, compulsory elective subject or optional subject from the study programme to which the student has been admitted, if it has been specified in the study contract in the section governing recognition of the corresponding part of studies at the sending faculty,
 - b) may be recognised by the Dean upon written request from the student and after the opinion of the study programme guarantor or the teacher of the profile subject as having been taken instead of the relevant compulsory subject or compulsory elective subject from the study programme to which the student has been admitted, if the conditions under point (a) are not fulfilled.
- (6) A subject the completion of which has been recognised under paragraph 5 shall be indicated in the supplement to the diploma with zero credits and a note indicating that its completion has been replaced by the completion of the subject at the receiving

⁵⁷ Section 7 of the Decree on the Credit System of Study

⁵⁸ For example, Internal Regulation No. 3/2016 Directive of the Rector of Comenius University on the scope of authority of Comenius University and its faculties in the framework of the European Community Erasmus+ programme.

⁵⁹ Section 7(1) and (2) of the Decree on the Credit System of Study

⁶⁰ A template study contract is provided in Annex No. 3 to the Decree on the Credit System of Study.

higher education institution as part of the academic mobility. The number of credits earned for a subject taken at the receiving higher education institution is determined by the number of credits indicated in the statement of study results; the assessment of the subject taken at the receiving higher education institution shall be converted into the grading scale used by CU in accordance with Section 6(3) of the Decree on the Credit System of Study and Article 11 (3).

- (7) Unless otherwise provided in the terms and conditions of the relevant academic mobility programme, the study contract or paragraph 5, the Faculty shall recognise the student's subjects completed at the receiving higher education institution in the context of academic mobility as optional subjects.
- (8) The provisions of this Article shall also apply mutatis mutandis to a student who takes only some subjects at a higher education institution abroad during the relevant part of the academic year on the basis of an internship, summer school or other similar training activity approved by the sending faculty.

Art. 22

Study interruption and re-enrolment

- (1) The student's studying of a study programme may be interrupted on the basis of his/her written request, usually for a complete part of study (semester, academic year)⁶¹.
- (2) The student's study may be interrupted for a maximum period of one year without stating a reason.
- (3) If the reason for the interruption are serious health reasons, maternity leave or parental leave, studies may be interrupted for a maximum of three years.
- (4) If a student's studies are interrupted more than once, the total period of interruption of studies may not cumulatively exceed three years.
- (5) The Dean shall authorise the interruption of studies⁶². The decision to authorise or not to authorise the interruption of studies shall contain the essentials referred to in Article 41 (2), including the precise duration of the interruption of studies; the instruction shall specify the date or dates on which re-enrolment in study (hereinafter referred to as "re-enrolment") may be effected. The Dean's decision to authorise or not to authorise the interruption of studies is final and cannot be appealed.
- (6) A student who applies for interruption of studies and has not fulfilled the conditions of the control stage of study cannot be granted interruption of studies.
- (7) If a student discontinues his/her studies during the winter semester, the registration of subjects for the summer semester will be cancelled. In the case of interruption of studies for serious health reasons, serious personal reasons or other reasons worthy of special consideration, the Dean may authorise, upon the student's request, the cancellation of the enrolment in subjects not taken also for the semester in which the studies were interrupted; the cancellation of the enrolment in subjects shall be stated in the decision

⁶¹ Section 64(1) of the Higher Education Act

⁶² Section 64(2) of the Higher Education Act

on the authorisation to interrupt studies.

- (8) If a student interrupts his/her studies outside the teaching part of the semester, all his/her study result assessments within the study of the subject obtained by the date of filing the request for study interruption shall be registered. The subjects for which the student has been assessed with the marking grade FX or no grade by the deadline for filing the request for interruption of studies are considered re-enrolled subjects upon re-enrolment. For the re-enrolment in subjects, the procedure shall be as set out in Article 10. In the case of interruption of studies for serious health reasons, serious personal reasons or other reasons worthy of special consideration, the Dean may authorise the cancellation of the enrolment in subjects not taken upon the student's request; the cancellation of the enrolment in subjects shall be stated in the decision on the authorisation to interrupt studies.
- (9) A student who has interrupted his/her study ceases to be a student on the date stated in the study interruption permission decision.
- (10) A student whose studies have been interrupted becomes a student from the re-enrolment date⁶³. Re-enrolment is at the same time enrolment in the next part of study. The study interruption period shall be extended until the date preceding the re-enrolment date.
- (11) If a student fails to appear for re-enrolment, the Faculty shall invite him/her in writing to appear for enrolment within the time-limit of ten working days from the receipt of this invitation⁶⁴. The provisions of Article 41(3) and (4) shall apply to the service of the invitation.
- (12) If a student fails to appear for re-enrolment within the specified time-limit after receiving an invitation to re-enrol and does not request an extension of that time-limit for health reasons that prevent him/her from attending the re-enrolment, the day on which he/she should have re-enrolled shall be deemed to be the day on which the student abandoned his/her studies.⁶⁵
- (13) If a student delivers a written declaration of abandonment of studies after the written invitation pursuant to paragraph 11, the period of interruption of studies shall be extended until the date on which the Faculty receives the student's written declaration of abandonment of studies.

Art. 23

Regular study completion

- (1) Regular study completion is regulated by the Higher Education Act⁶⁶.
- (2) The date of regular completion of studies is the date on which the last of the conditions prescribed for the regular completion of studies of a given study programme, i.e. the

⁶³ Section 69(1) of the Higher Education Act

⁶⁴ Section 66(3) of the Higher Education Act

⁶⁵ Section 66(4) of the Higher Education Act. The day on which the student abandoned his/her studies is the last day of the 10-day time-limit referred to in paragraph 10.

⁶⁶ Section 65 of the Higher Education Act

last state examination date, was fulfilled.

- (3) Evidence of the regular completion of studies and the award of an academic degree is the university diploma, the supplement to the diploma and the certificate of the state examination.

Art. 24 **Other study completion**

- (1) In addition to the regular termination of studies, the Higher Education Act also regulates other termination of studies⁶⁷, namely by:
 - a) abandonment of studies,
 - b) failure to complete studies within the time-limit determined in accordance with Section 65(2) of the Higher Education Act,
 - c) expulsion from studies for failure to meet the requirements arising from the study programme and the Study Regulations of the University,
 - d) expulsion from studies pursuant to Section 72(2)(c) of the Higher Education Act,
 - e) the entry into force of a decision on the invalidity of a state examination or part thereof pursuant to Section 108f(1) of the Higher Education Act in the context of lower-degree studies, if the relevant education is a prerequisite for admission to the ongoing study of a higher-degree study programme,
 - f) the renunciation of an academic degree awarded on completion of a lower-degree study programme if the degree is a prerequisite for admission to a higher-degree study programme in progress,
 - g) the cancellation of the study programme if a student does not accept the offer of the higher education institution to continue his/her studies in another study programme,
 - h) by the death of the student.
- (2) Any student may abandon his/her study based on his/her own decision by a written documentary declaration addressed to the Dean.
- (3) The following shall also be deemed to be abandonment of studies:
 - a) failure to appear for enrolment in the next part of study pursuant to Section 66(3) and (4) of the Higher Education Act,
 - b) failure to appear for re-enrolment pursuant to Article 22(10); or
 - c) transfer of the FMED CU student to another higher education institution⁶⁸.
- (4) The Faculty shall issue the statement of study results to a person who has completed the study programme pursuant to Section 66(1) of the Higher Education Act⁶⁹.

⁶⁷ Section 66 of the Higher Education Act

⁶⁸ Section 59(6) of the Higher Education Act

⁶⁹ Section 67(5)(a) of the Higher Education Act

PART THREE DOCTORAL STUDIES

Art. 25 Basic provisions

- (1) A third-degree study programme is a doctoral degree programme⁷⁰.
- (2) Doctoral study programmes at Comenius University shall be provided at the faculties⁷¹. An external educational institution with which the Faculty has concluded an individual doctoral studies agreement for a doctoral student under a valid framework cooperation agreement with this external educational institution to complete a doctoral study programme when participating in the implementation of doctoral study programmes⁷².
- (3) The rules governing the organisation of doctoral studies are generally regulated by the Higher Education Act⁷³.
- (4) The organisation of doctoral studies at FMED CU shall be governed by:
 - a) the provisions of Articles 2, 3, 4, 6, 23 and 24, with the exception of the provisions of Article 3(4) equally,
 - b) the provisions of Articles 5, 7, 8, 9, 10, 11, 12, 16, 17, 20 and 21 mutatis mutandis.

Art. 26 Discipline Committee

- (1) The Faculty shall establish a Discipline Committee for each study programme. Based on an agreement with other higher education institutions, CU may establish joint Discipline Committees in the individual fields of study. If doctoral studies are provided in cooperation with an external educational institution, the external educational institution shall be represented accordingly in the relevant Discipline Committee⁷⁴.
- (2) The Discipline Committee shall consist of a chairman and at least four other members. At least one of the members of the Discipline Committee must have the scientific-pedagogical title of professor, the scientific rank of doctor of sciences or must be awarded the scientific qualification degree I.
- (3) Other members of the Discipline Committee may include:
 - a) university teachers and researchers with the scientific-pedagogical title of associate professor,
 - b) university teachers and researchers with the academic degree of PhD., scientific rank CSc.,
 - c) university teachers and researchers with the scientific qualification degree II, or

⁷⁰ Section 2(5) and Section 54(1) of the Higher Education Act

⁷¹ Section 2(7) of the Higher Education Act

⁷² Directive of the Rector of Comenius University No. 4/2004 Agreements with an external educational institution in the provision of doctoral studies (model regulations).

⁷³ Section 54 of the Higher Education Act

⁷⁴ Section 54(17) of the Higher Education Act

- d) qualified practitioners holding one of the academic degrees, scientific-pedagogical titles or scientific ranks referred to in this paragraph.
- (4) The rules governing the establishment of Discipline Committees shall be governed by an internal regulation of the Faculty issued by the Dean after it has been approved by the Faculty Scientific Board.
- (5) The Discipline Committee shall mainly
- a) monitor and assess doctoral studies in the particular study programme⁷⁵,
 - b) approve dissertation thesis topics,
 - c) approve the doctoral student's individual study plan⁷⁶,
 - d) propose to the Dean the chairman and members of the examination board for dissertation examinations,
 - e) propose an external examiner of a written thesis to the dissertation examination to the Dean,
 - f) propose external examiners of dissertation theses to the Dean,
 - g) propose to the Dean the composition of the examination board for the dissertation thesis defence.
- (6) Proposals pursuant to paragraph 5(d) to (g) shall be submitted to the Dean by the Chairman of the Discipline Committee without undue delay after the decision of the Discipline Committee has been taken.
- (7) The Chairman of the Discipline Committee shall mainly:
- a) propose to the Dean the chairman and members of the admissions committee for the entrance examination for doctoral studies,
 - b) express his/her opinion on the application for the dissertation examination and confirm the fulfilment of all conditions necessary for conducting the dissertation examination and for submitting the written thesis for the dissertation examination,
 - c) comment on the doctoral student's request for permission to defend the dissertation thesis and examine the fulfilment of the content and formal requirements for the dissertation thesis,
 - d) ask the doctoral student to eliminate any shortcomings in the mandatory essentials of a dissertation thesis or a request for a permission to defend his/her dissertation thesis,
 - e) comment on the transfer of credits in the context of the academic mobility of a doctoral student,
 - f) comment on the recognition of completed subjects in the case of a doctoral degree programme change and in the case of a change of the form of the doctoral studies,
 - g) comment on a proposal for expelling a doctoral student from doctoral studies.

⁷⁵ Section 54(17) first sentence of the Higher Education Act

⁷⁶ Section 54(8) of the Higher Education Act

Article 27 Supervisor

- (1) The rules governing the approval of supervisors are regulated by a separate internal regulation of Comenius University⁷⁷.
- (2) The supervisor shall mainly:
 - a) provide expert guidance to a doctoral student during his/her doctoral studies,
 - b) cooperate with the doctoral student to draw up the individual study plan of the doctoral student and submit it to the Chairman of the Discipline Committee for approval,
 - c) manage and professionally guarantee the fulfilment of the individual study plan of the doctoral student and control the fulfilment of teaching activities of the full-time doctoral student,
 - d) determine the focus of the dissertation thesis project and refine the dissertation thesis topic together with the doctoral student,
 - e) award the determined number of credits to the doctoral student for any completed stages of his/her individual study of scientific literature and the scientific part of the individual study plan, if defined in the individual study plan,
 - f) submit an annual assessment of the doctoral student to the Dean with a statement either recommending he/she continue his/her studies or not,
 - g) submit a proposal to expel a doctoral student from doctoral studies to the Dean,
 - h) comment on the doctoral student's request for study interruption and on the doctoral student's request for a change of doctoral study programme or a change of the form of his/her doctoral studies,
 - i) recommend the doctoral student if he/she is interested in a study stay in other national or foreign scientific, research, technology and education institutions,
 - j) arrange consultations with other experts for the doctoral student as necessary,
 - k) participate in the doctoral student's dissertation examination and have the right to express his/her opinion during its assessment.
 - l) draw up an opinion on the dissertation thesis and work characteristics of the assigned doctoral student,
 - m) participate in the defence of his/her dissertation thesis and have the right to express his/her opinion during its assessment.
- (3) In addition to the activities under paragraph 2, the supervisor of a full-time doctoral student shall:
 - a) be responsible, in cooperation with the head of the training workplace and the guarantor of the relevant study programme, for integrating the doctoral student into teaching activities,
 - b) check on the doctoral student's attendance at the training workplace in accordance

⁷⁷ Part Five of the Internal Quality System.

with Article 30 (1) of the Study Regulations of FMED CU,

- c) grant approval to allow a doctoral student to fulfil his/her study or scientific tasks at home ("home office"),
- d) together with the doctoral student, define periods when study breaks are to be taken.

Art. 28

Schedule of doctoral studies

- (1) The doctoral studies:
 - a) shall start at the beginning of the winter semester of the academic year,
 - b) may also start⁷⁸ at the beginning of the summer semester of the academic year.
- (2) Doctoral studies shall follow the individual study plan under the guidance of a supervisor. A condition for the regular completion of doctoral studies is the passing of the dissertation examination, which is one of the state examinations, and the dissertation thesis defence. The dissertation thesis is the final thesis⁷⁹. The dissertation thesis together with its defence forms a single subject; the dissertation thesis defence is one of the state examinations⁸⁰.
- (3) Doctoral studies shall consist of a study part and a scientific part⁸¹.
- (4) The study part of the doctoral studies consists mainly of lectures, seminars and individual studying of professional literature necessary in terms of the focus of the dissertation thesis⁸². The study part ends with the passing of the dissertation examination.
- (5) The scientific part of the doctoral studies consists of individual or team scientific work of the doctoral student, which is related to the doctoral thesis topic; the scientific part of the doctoral studies is professionally guaranteed by the supervisor⁸³.
- (6) Part of the full-time doctoral studies is the performance of teaching activities or other professional activities related to the teaching activities lasting for a maximum of four hours per week on average per academic year in which the teaching takes place⁸⁴.
- (7) If a doctoral student has applied for a dissertation thesis topic offered by an external education institution, he/she conducts the scientific part of the doctoral studies and the obligations of the study part of the doctoral studies agreed with the Faculty at this external education institution. The Faculty concludes an individual doctoral studies agreement for a doctoral student with an external educational institution under a valid framework cooperation agreement with the external educational institution when participating in the implementation of doctoral study programmes. It shall address issues related to the doctoral student's work in the external education institution,

⁷⁸ Section 61(3) second sentence of the Higher Education Act

⁷⁹ Section 54(3) of the Higher Education Act

⁸⁰ Section 51(3) first sentence of the Higher Education Act

⁸¹ Section 54(8) first sentence of the Higher Education Act

⁸² Section 54(9) of the Higher Education Act

⁸³ Section 54(10) of the Higher Education Act

⁸⁴ Section 54(11) of the Higher Education Act

including the reimbursement of the costs of the external education institution⁸⁵ and the conditions for the performance of teaching activities or other professional activities related to teaching activities pursuant to paragraph 6.

- (8) The standard period of doctoral studies and the number of credits which need to be achieved for regular completion of studies are specified in the accreditation file of the doctoral study programme.
- (9) The credit system of study shall apply to doctoral study programmes accordingly⁸⁶.
- (10) Only credits for scientific outputs produced during the length of the doctoral studies⁸⁷ are credited to the doctoral student.

Art. 29

Individual study plan and assessment of study results

- (1) The individual study plan consists of a study part and a scientific part and includes the time-limits for the doctoral student to complete the individual subjects and pass the dissertation examination. An individual study plan may be amended with amendments in justified cases.
- (2) The individual study plan and its amendments are drawn up by the supervisor and submitted by the supervisor to the Discipline Committee for approval⁸⁸; the supervisor draws up the individual study plan and its amendments in cooperation with the doctoral student. The approved individual study plan and its amendments are part of the doctoral student's study documentation.
- (3) During his/her study, the doctoral student earns credits for the following areas of activities:
 - a) subjects of the study part of doctoral studies,
 - b) successfully passed dissertation examination,
 - c) independent creative activity in the field of science and research (publishing activity, completion of the stage of research work defined in the individual study plan, etc.), which is related to the dissertation thesis topic,
 - d) teaching activity at Comenius University or the Faculty (conducting tutorials, seminars, etc.⁸⁹) and therapeutic-preventive activity (provision of health care⁹⁰) or other practical activity carried out at the Faculty or at a related institution, if required by the nature of the study. Allocation of credits for teaching activities and therapeutic-preventive activities shall not apply to the part-time doctoral students who have these activities included in their job description.
 - e) dissertation thesis and its defence.

⁸⁵ Section 54(12) of the Higher Education Act

⁸⁶ Section 9 of the Decree on the Credit System of Study

⁸⁷ Annex 1 to Decree No 397/2020 Coll.

⁸⁸ Section 54(8) of the Higher Education Act

⁸⁹ according to Article 3(2) and Article 4(3) of these Study Regulations

⁹⁰ in accordance with the provisions of Act 576/2004 on Health Care, Services related to the Provision of Health Care and on Amendments and Supplements to Certain Acts, as amended, and Act 578/2004 Coll. on Health care Providers, Health Care Workers, Professional Organisations in Health Care and on Amendments and Supplements to Certain Acts, as amended

- (4) Doctoral students must earn credits in such composition as determined by the study programme.
- (5) Subjects of doctoral study programmes and supplementary subjects of the study part of the doctoral study, in which the doctoral student has enrolled, are assessed with the marking grade "pass" or "fail".

Art. 30

Other obligations of full-time doctoral students

- (1) A full-time doctoral student shall record his/her physical attendance at the training workplace in the manner customary for the given workplace for recording the attendance of employees; attendance records of doctoral students are kept at the workplace separately from the attendance records of the staff. A doctoral student is also considered to be present at the training workplace when performing study or scientific tasks from home ("home office"), when performed with the approval of the supervisor and the head of the workplace.
- (2) Repeated absence of a full-time doctoral student from the training workplace without the prior approval of the supervisor or the head of the training workplace or without providing a justifiable reason is considered a culpable violation of these Study Regulations. The supervisor may initiate disciplinary proceedings against a doctoral student due to his/her repeated absence from the training workplace, especially when the doctoral student is not fulfilling the tasks defined by the supervisor. Justifiable reasons for a doctoral student's absence from the training workplace include reasons that
 - a) would be considered obstacles to work on the employee's side under the Labour Code, or
 - b) involve the fulfilment of obligations under the internal regulations of Comenius University or the internal regulations of the Faculty.
- (3) Paid and unpaid study stays during doctoral studies are carried out based on a written request approved by the Dean and with a consenting statement from the supervisor and a consenting statement from the head of the training workplace⁹¹.
- (4) The Faculty may send a full-time doctoral student on a business trip⁹² away from the training workplace or the domicile of the doctoral student for the necessary period of time but only with his/her approval. On a business trip, a doctoral student shall perform his/her tasks according to the instructions from the supervisor, the head of the training workplace, or other member of the Faculty management who sent them on the business trip. Before a business trip begins, the Faculty and doctoral student shall conclude an agreement on travel reimbursement⁹³.
- (5) A full-time doctoral student is entitled to study breaks. The scope of a doctoral student's study breaks in the academic year is the same as the basic holiday allowance for a researcher at a public higher education institution as defined under the Labour

⁹¹ Article 9(1) of Internal Regulation No. 10/2023 Organisational Regulations of Comenius University Bratislava, Faculty of Medicine

⁹² Section 2 (1) of Act No. 283/2002 Coll. on Travel Reimbursement

⁹³ Section 1 (2)(c) of Act No. 283/2002 Coll. on Travel Reimbursement

Code. A doctoral student takes study breaks upon agreement with his/her supervisor and after written approval from the head of the training workplace. Unused study breaks are not carried forward into the following academic year.

- (6) Rector-ordered and Dean-ordered study breaks also apply to full-time doctoral studies, unless otherwise ordered.
- (7) The obligations of full-time doctoral students for whom the training workplace is an external educational institution are regulated by the doctoral student's doctoral studies agreement under Article 28 (7).

Article 31

Annual assessment of the doctoral student

- (1) The control stage of doctoral studies is the end of each year of studies.
- (2) In order to be able to continue doctoral studies,
 - a) a full-time doctoral student shall earn at least 40 credits during every year of study,
 - b) a part-time doctoral student shall earn at least 30 credits during every year of study.
- (3) At the end of each year of study, the supervisor shall submit to the Dean the annual assessment of the doctoral student's fulfilment of the individual study plan (hereinafter referred to as "the doctoral student's annual assessment") with a statement as to whether or not the supervisor recommends the doctoral student's continuation of his/her studies. When doing so, the supervisor evaluates the status and level of implementation of the doctoral student's individual study plan, compliance with time-limits, and, if necessary, submits a proposal for modification of his/her individual study plan. The Dean shall decide on the basis of the doctoral student's annual assessment whether the doctoral student may continue his/her studies, as well as on any changes in his/her individual study plan.
- (4) Full-time and part-time students may enrol in a maximum of 90 credits in a single academic year. For reasons worthy of special consideration and on the basis of a written request, the Dean may allow a student to enrol in subjects for more than one and a half times the standard subject load in the given academic year. The Dean's decision to allow or not to allow enrolment in subjects for more than one and a half times the standard load is final and cannot be appealed.
- (5) Failure to comply with the conditions of the control stage of doctoral studies referred to in paragraphs 2 and 3 or failure to comply with the conditions of the individual study plan shall be grounds for the supervisor to submit a proposal to the Dean in the doctoral student's annual assessment for the expulsion of the doctoral student from studies pursuant to Section 66(1)(c) of the Higher Education Act.

Art. 32

Dissertation examination

- (1) Full-time doctoral students shall register for a dissertation examination within 24 months after the study start date. Part-time doctoral students shall register for a

dissertation examination within 30 months after the study start date. The period of interruption of the doctoral student's studies is not included in the time-limit for registration for the dissertation examination.

- (2) Doctoral students are obliged to submit a written thesis for the dissertation examination (hereinafter referred to as "the written thesis") together with the application for the dissertation examination. It is possible to grant an approval to the doctoral student with taking a dissertation examination if the doctoral student has earned at least 60 credits and completed subjects in the study part of the doctoral studies in the composition as determined in the study programme and the individual study plan.
- (3) The application for the dissertation examination and the written thesis shall be submitted in written form to the Dean through the Department of Scientific Research Activity and Doctoral Studies of the FMED CU⁹⁴. The Faculty shall publish the details of the requirements for the application for the dissertation examination and the method of its submission on the Faculty's website and in other ways deemed customary by the Faculty.
- (4) The written thesis shall be composed of the propositions (project) of the dissertation thesis which shall contain
 - a) the goals of the dissertation thesis,
 - b) the theoretical foundations of the future dissertation thesis solution,
 - c) the current state of knowledge on the dissertation thesis topic,
 - d) the analysis of the methodological approach to addressing the dissertation thesis problems, and
 - e) the degree of elaboration of the dissertation thesis.
- (5) The written thesis shall be assessed by an external examiner. The external examiner shall draw up a written opinion on the written thesis and propose its assessment with the marking grade "pass" or "fail". The doctoral students shall have the right to become familiar with the opinion on the written thesis not later than three working days before the dissertation examination date.
- (6) The Dean shall appoint the external examiner of the written thesis based on a proposal of the Discipline Committee. The external examiner shall be chosen from among experts in the doctoral studies programme. The external examiner cannot be directly from the doctoral student's or the supervisor's workplace. An external examiner may be:
 - a) university teachers and researchers with the scientific-pedagogical title of professor or associate professor,
 - b) university teachers and researchers with the academic degree of PhD., scientific rank CSc.,
 - c) university teachers and researchers with the scientific qualification degree IIa,

⁹⁴ Art. 10 of Internal Regulation No. 17/2023 - Organisational Regulations of the Dean's Office of Comenius University Bratislava, Faculty of Medicine

- d) eminent practitioners holding any of the academic degrees, scientific-pedagogical titles or scientific ranks referred to in this paragraph.
- (7) The dissertation examination consists of:
- a) a part consisting of a debate on the written thesis, and
 - b) a part in which the doctoral student is to demonstrate theoretical knowledge from a range of topics according to the focus of the dissertation thesis topic.
- (8) The dissertation examination shall take place in front of the examination board for state examinations. University teachers who are professors and associate professors and other experts approved by the Faculty Scientific Board shall have the right to sit for the dissertation examination⁹⁵. The chairman and members of the examination board shall be appointed by the Dean based on a proposal of the Discipline Committee. At least one member of the examination board shall not be from the Faculty. The examination board shall have at least four members. At least two members of the examination board shall be university teachers in the capacity of professors or associate professors.
- (9) If the doctoral student has applied for a dissertation thesis topic announced by an external educational institution, the dissertation examination shall take place before an examination board, which shall include a parity of members from the higher education institution designated pursuant to paragraph 8 and members designated by the external educational institution⁹⁶. At least one member of the examination board is neither from the Faculty nor from the external educational institution concerned.
- (10) The external examiner of the written thesis may be a member of the examination board if he/she is a person authorised to sit for the state examination and has been appointed as a member of the examination board by the Dean on the proposal of the Discipline Committee. If the external examiner is not a member of the examination board, he/she shall be invited to the dissertation examination and have the right to express his/her opinion during its assessment.
- (11) A supervisor cannot be a member of the examination board. The supervisor shall be invited to the dissertation examination and have the right to express his/her opinion during its assessment.
- (12) A quorum of the examination board is present if an absolute majority is present of the members of the examination board, including the chairman of the examination board and a member of the examination board who does not work at the Faculty and at the external educational institution where the doctoral student's and supervisor's training site is located.
- (13) The dissertation examination process and the announcement of its results are public. The examination board shall decide on the result of the dissertation examination in a non-public session of the examination board.
- (14) The dissertation examination shall be assessed as a whole with the marking grade "pass" or "fail". Individual parts of the dissertation examination are not evaluated separately.

⁹⁵ Section 63(3) of the Higher Education Act

⁹⁶ Section 54(13) of the Higher Education Act

- (15) Minutes shall be taken from the dissertation examination. The minutes shall be signed by the chairman and the members of the examination board present during the dissertation examination.
- (16) The Faculty shall issue a written confirmation of taking the dissertation examination with the result of the dissertation examination.
- (17) If a doctoral student has been assessed with the marking grade "fail" in the dissertation examination, he/she has the right to one retake date, at the earliest after a period of three months has elapsed.
- (18) The assessment with the marking grade "fail" on the retake date of the dissertation examination is a reason for the expulsion of the doctoral student from studies pursuant to Section 66(1)(c) of the Higher Education Act.

Art. 33

Request for permission to defend a dissertation thesis

- (1) A doctoral student may submit a request to the Dean for permission to defend his/her dissertation thesis, if the doctoral student:
 - a) has earned at least 210 credits (in a study programme for the regular completion of which the achievement of 240 credits is a prerequisite) and
 - b) fulfils the conditions for the regular completion of studies as defined in the description of the study programme.
- (2) The application for permission to defend the dissertation thesis is submitted in written form to the Dean through the Department of Scientific Research Activity and Doctoral Studies of the FMED CU. The application shall be filed sufficiently in advance, no later than 4 months before the date of completion of the expected duration of the studies, so that the dissertation thesis defence can take place no later than on the date of completion of the standard duration of the studies. Studies according to the full-time study programme may not exceed its standard length by more than two years. Study according to the part-time study programme may not exceed its standard length by more than three years.⁹⁷ The Faculty shall publish the detailed requirements of the application and the method of its submission on its website and in other ways deemed customary by the Faculty.
- (3) The following shall be attached by the doctoral student to the application:
 - a) four copies of the dissertation thesis,
 - b) his/her curriculum vitae,
 - c) a summary of the main results of the dissertation thesis, usually having two standard pages,
 - d) copies of all publications and other elaborations in one copy, if they are not part of the dissertation thesis; if the doctoral student attaches the output from the CU publication activity database, he/she does not have to submit copies of

⁹⁷ Art. 65 (2) of the Act on Higher Education

- publications,
- e) a list of published works with full bibliographic data and unpublished scientific works of the doctoral student, as well as responses to them and, where appropriate, opinions on them,
 - f) justification of the differences between the original and the submitted dissertation thesis, if the doctoral student is submitting a new dissertation thesis after an unsuccessful defence in the same doctoral field of study,
 - g) the supervisor's opinion and the doctoral student's job description drawn up by the supervisor,
 - h) the originality check report in five copies.

Art. 34

Requirements of the dissertation thesis

- (1) The basic requirements that must be fulfilled by the dissertation thesis, the method of its submission, originality control, archiving and accessibility are regulated by a separate internal regulation of Comenius University⁹⁸.
- (2) A doctoral student may also submit as a dissertation thesis his/her own published work or a set of his/her own published scientific works, which in their content elaborate on the issues of the dissertation thesis topic. If the doctoral student submits a set of his/her own publications, supplements it with a detailed introduction in which he/she explains the current state of the issues, the objectives of the dissertation thesis, his/her own contribution to the topics addressed, and the conclusions that have been drawn from the dissertation thesis topic. If the enclosed publications are the work of more than one author, the doctoral student shall also enclose a declaration by the co-authors of his/her share of authorship.
- (3) If the dissertation thesis is part of a collective work, the doctoral student shall present his/her own results and put them in the discussion in context with the results of the other members of the team.

Art. 35

Preparing a dissertation thesis defence

- (1) Upon receipt of a request for permission to defend the dissertation thesis, the Dean forwards the doctoral student's request together with the dissertation thesis to the Chairman of the Discipline Committee within 15 days. Within 15 days, the Chairman of the Discipline Committee shall state whether the dissertation thesis corresponds in its level and form to the requirements set for a dissertation thesis and whether he/she recommends it for defence. If the opinion of the Chairman of the Discipline Committee is positive, the Discipline Committee shall propose to the Dean a composition of the examination board for the dissertation thesis defence and three external examiners of

⁹⁸ Internal Regulation No. 12/2013 Directive of the Rector of Comenius University on the basic requirements of final theses, rigorous theses and habilitation theses, control of their originality, storage and accessibility to them at Comenius University, as amended.

the dissertation thesis. If the opinion of the Chairman of the Discipline Committee is negative, compliance with the requirements for the dissertation thesis level and form shall be reviewed by the Discipline Committee.

- (2) If the Chairman of the Discipline Committee or the Discipline Committee finds that the doctoral student's request for permission to defend the dissertation thesis or the dissertation thesis does not meet the prescribed content and formal requirements, he/she shall invite the doctoral student to remedy the deficiencies within a specified period of time.
- (3) The doctoral student may withdraw the submitted dissertation thesis and the request for permission to defend it no later than at the time of publication of the announcement of the dissertation thesis defence pursuant to paragraph 11. The Dean shall decide on the further course of action as well as on the resolution of any disputed issues on the proposal of the Discipline Committee.
- (4) The dissertation thesis defence shall take place in front of the examination board for state examinations. University teachers who are professors and associate professors and other eminent experts approved by the Faculty Scientific Board shall have the right to sit for the dissertation thesis defence⁹⁹. The chairman and members of the examination board shall be appointed by the Dean based on a proposal of the Discipline Committee. The examination board shall have at least four members¹⁰⁰. At least two members of the examination board shall be university teachers in the capacity of professors or associate professors. At least one member of the examination board shall not be from the doctoral student's training workplace.
- (5) If a doctoral student has applied for a dissertation thesis topic offered by an external educational institution, the dissertation thesis defence shall take place before an examination board, which shall include a parity of members from the higher education institution designated pursuant to paragraph 4 and members designated by the external educational institution. At least one member of the examination board is neither from the Faculty nor from the external educational institution concerned.
- (6) The external examiner of the dissertation thesis may be a member of the examination board if he/she is a member authorised to sit for the state examination and has been appointed as a member of the examination board by the Dean on the proposal of the Discipline Committee. If the external examiner is not a member of the examination board, he/she is invited to the dissertation thesis defence and has the right to express his/her opinion during its assessment.
- (7) A supervisor cannot be a member of the examination board. The supervisor is invited to the dissertation thesis defence and has the right to express his/her opinion during its assessment.
- (8) Upon receipt of all opinions from the external examiners of the dissertation thesis, the Dean immediately forwards the doctoral student's request for the dissertation thesis defence together with all the requisites, including the opinions of the external examiners, to the chairman of the examination board.
- (9) Within 15 days after receiving the documents referred to in the preceding paragraph,

⁹⁹ Section 63(3) of the Higher Education Act

¹⁰⁰ Section 54(13) of the Higher Education Act

the chairman of the examination board shall propose to the Dean the time and place of the dissertation thesis defence. The place and time of the dissertation thesis defence is determined by the Dean.

- (10) The Dean shall invite the members of the examination board, external examiners, the supervisor and the doctoral student to the dissertation thesis defence in writing.
- (11) The Faculty shall publish a notice on the Faculty's website and on the Faculty's official bulletin board no later than 14 days before the date set for the dissertation thesis defence about the time and place of the dissertation thesis defence, containing information on where and how interested parties can get acquainted with the dissertation thesis.
- (12) Anyone may submit suggestions, comments or opinions on the dissertation thesis to the chairman of the examination board before the dissertation thesis defence. When defending the dissertation thesis, the doctoral student shall take a position on the submitted suggestions, comments or opinions.

Art. 36

External examiners of the dissertation thesis and their opinions

- (1) The Dean shall appoint dissertation thesis external examiners based on a proposal of the Discipline Committee. External examiners shall be chosen from among experts in the field of study/programme of doctoral studies. There may be no more than one external examiner from the faculty or external educational institution at which the training workplace is located; the provision of paragraph 3 shall not be affected hereby.
- (2) Any dissertation thesis shall be reviewed by three external examiners. At least one external examiner must have the scientific-pedagogical title of professor, the scientific rank of doctor of sciences or have been awarded the scientific qualification degree I. Other external examiners may be:
 - a) university teachers and researchers with the scientific-pedagogical title of associate professor,
 - b) university teachers and researchers with the academic degree of PhD., scientific rank CSc.,
 - c) university teachers and researchers with the scientific qualification degree IIa,
 - d) qualified practitioners holding one of the academic degrees, scientific-pedagogical titles or scientific ranks referred to in this paragraph.
- (3) No person who is related¹⁰¹ to the doctoral student can be an external examiner of the dissertation thesis. There can be no more than one external examiner from the Faculty or an external educational institution where the doctoral student's and supervisor's training workplaces are located (however, the external examiner cannot be from the same workplace as the supervisor or the doctoral student).
- (4) The Dean shall send the dissertation thesis to the external examiners together with a request for drawing up an opinion.

¹⁰¹ Section 116 of Act No. 40/1964 Coll. Civil Code, as amended.

- (5) The external examiner shall submit his/her written opinion to the Dean and return the dissertation thesis no later than 30 days after its receipt. If an external examiner cannot draw up an opinion, they shall notify the Dean thereof without undue delay. If the external examiner does not submit his/her opinion within the time-limit according to the first sentence, the Dean shall appoint a new external examiner.
- (6) The external examiner's opinion contains an objective and critical analysis of the strengths and weaknesses of the submitted dissertation thesis, it is brief and does not repeat its content. In his/her opinion, the external examiner shall mainly comment on the following
 - a) topicality of the selected topic,
 - b) selected methods of elaboration,
 - c) the results achieved, indicating what new insights the dissertation thesis brings,
 - d) contribution to the further development of science,
 - e) whether the dissertation thesis has fulfilled its objective.
- (7) The external examiner shall assess the dissertation thesis according to the state of development of the scientific field of the doctoral studies at the time when the doctoral student filed a request for permitting its defence. At the end of his/her written opinion, the external examiner shall comment on whether he/she recommends the dissertation thesis for defence and shall propose the marking grade "pass" or "fail".
- (8) Compliance with the requirements of the external examiner's opinion pursuant to paragraphs 6 and 7 shall be assessed by the chairman of the examination board. If the external examiner's opinion does not meet the above conditions, the Dean shall return it, on the proposal of the chairman of the examination board, to the external examiner for completion or reworking. At the same time, the Dean shall set a time-limit for its resubmission, which shall not exceed 15 days. If the external examiner fails to submit his/her opinion by the determined time-limit and even within five days after receiving a repeated request to do so, the Dean shall appoint a new external examiner.

Art. 37

Dissertation thesis defence

- (1) The successful dissertation thesis defence shall be the end of the doctoral studies. The dissertation thesis defence demonstrates the ability and readiness for independent scientific and creative activity in the field of research or development¹⁰².
- (2) The dissertation thesis defence may also take place at a foreign higher education institution with which Comenius University has concluded an agreement on joint dissertation thesis defences, while the dissertation thesis defence board is normally composed in parity of members from the Slovak side and members appointed by the foreign higher education institution¹⁰³.
- (3) The dissertation thesis defence can only take place in the presence of at least two thirds

¹⁰² Section 54(14) of the Higher Education Act

¹⁰³ Section 54(19) and (20) of the Higher Education Act

of all members of the examination board and at least two external examiners of the dissertation thesis. If one of the three external examiners cannot attend the dissertation thesis defence for serious reasons and proposes the marking grade "pass" in his/her opinion, the defence may be held without his/her presence. The opinion of the absent external examiner shall be read during the dissertation thesis defence in its full wording. An external examiner who is not a member of the examination board may also participate in the dissertation thesis defence by means of a teleconferencing facility, in which case he/she is considered to be present.

- (4) During a crisis situation, the dissertation thesis defence may be conducted using video conference or other information and communication technology means without the attendees physically being present¹⁰⁴.
- (5) The dissertation thesis defence process and the presentation of its results are public.
- (6) If it is unavoidable for the course of the dissertation thesis defence to inform the supervisor, the external examiner or the examination board of data, the disclosure of which is excluded in the dissertation thesis, in particular because it is a trade secret of a third party, a classified fact or personal data, the doctoral student may, subject to compliance with the conditions laid down in special regulations, disclose these data in special non-public documentation, which does not form part of the dissertation thesis and which is intended exclusively for the supervisor, the external examiner and the examination board¹⁰⁵.
- (7) The dissertation thesis defence takes place in the form of a scientific debate between the doctoral student, dissertation thesis external examiners, members of the examination board and other participants on the knowledge gained and the contribution of the dissertation thesis. During the dissertation thesis defence the justification and plausibility of its conclusions and proposals which the dissertation thesis contains are examined as well.
- (8) Dissertation thesis defence process:
 - a) the chairman of the examination board shall give a brief curriculum vitae of the doctoral student, announce the dissertation topic, essential information from the supervisor's opinion, an overview of the doctoral student's scientific works and the responses to them,
 - b) the doctoral student shall briefly introduce the most important content of his/her dissertation thesis, its concept, results and contribution,
 - c) the external examiners of the dissertation thesis shall present the essential content of their opinions; in the absence of the external examiner, his/her opinion shall be read in its entirety by the chairman of the examination board or a member of the examination board authorised by him/her,
 - d) the doctoral student shall take a position on the opinions of the external examiners of the dissertation thesis, in particular, he/she shall comment on all suggestions and comments and answer their questions,
 - e) the chairman of the examination board shall make the participants of the defence

¹⁰⁴ Section 108e (5) of the Higher Education Act

¹⁰⁵ Section 62a(2) of the Higher Education Act

familiar with any other suggestions, comments or statements and shall open the discussion which all defence participants may participate in; the discussion verifies the correctness, justification, scientific originality and importance of the knowledge contained in the dissertation thesis,

- f) during the discussion, the doctoral student will answer all questions and take a position on all suggestions and comments of the participants of the dissertation thesis defence.
- (9) The examination board shall decide on the result of the dissertation thesis defence at a non-public session of the examination board with the external examiners of the dissertation thesis and the supervisor present. The non-public session shall evaluate the course of the defence and the possibility of using the results of the dissertation thesis in practice.
- (10) A quorum of the examination board shall be present if at least two-thirds of all members of the examination board, including the chairman of the examination board, are present. The examination board shall decide on the result of the dissertation thesis defence by secret ballot. The dissertation thesis defence shall be assessed with the marking grade "pass" or "fail". The overall result of the regularly completed doctoral studies shall be assessed with the marking grade "pass".
- (11) Minutes shall be taken from the dissertation thesis defence. The minutes shall be signed by the chairman and the members of the examination board present at the dissertation thesis defence.
- (12) If a doctoral student has been assessed with the marking grade "fail" in the dissertation thesis defence, he/she has the right to one retake date, at the earliest after a period of three months has elapsed.
- (13) The assessment with the marking grade "fail" on the retake date of the dissertation thesis defence is a reason for the expulsion of the doctoral student from studies pursuant to Section 66(1)(c) of the Higher Education Act.
- (14) If, for serious reasons, a doctoral student is unable to attend the dissertation thesis defence, he/she is obliged to excuse himself/herself in writing to the chairman of the examination board via the Scientific and Research Activity and Doctoral Studies Section of the FMED CU in advance or, at the latest, within three working days after the dissertation examination date, if there were serious obstacles that prevented him/her from excusing himself/herself in advance. If the doctoral student fails to appear for the dissertation thesis defence without an excuse, or if the chairman of the examination board does not accept his/her excuse, they shall be assessed with the marking grade "fail" from the given date of the dissertation thesis defence.
- (15) If the doctoral student did not attend the dissertation thesis defence without an excuse, or if the doctoral student has been assessed with the marking grade "fail" at the dissertation thesis defence, he/she has the right to one retake date. The provisions of Articles 33 to 37 shall apply equally to the retake date of the dissertation thesis defence. The examination board or the external examiners of the dissertation thesis do not have to have the same composition at the retake date of the dissertation thesis defence as at the regular date of the dissertation thesis defence.

Article 38
Changing a study programme within Comenius University

- (1) A doctoral student has the right to ask for a change of a study programme within the same field of study; a change of a study programme within the same field of study is not made through the admissions procedure.
- (2) A doctoral student may ask for a study programme change after the end of the first year of study or always as at the beginning of the academic year. A student applying for a change of a study programme must demonstrate that the requirements of the control stage of study in the original study programme have been met.
- (3) The Dean shall decide on the doctoral student's request for a study programme change after the opinion of the guarantor of the relevant study programme. If the original study programme and the new study programme are studied at different faculties, the study programme change is conditioned by a consent of both relevant deans.
- (4) Article 20 shall apply to the recognition of completed subjects in the case of a study programme change within Comenius University.
- (5) To regularly complete his/her study, a student shall meet the conditions set out in the study programme which the student studies after the change.

Article 39
Interruption of doctoral studies

- (1) Article 22 shall apply to the interruption of doctoral studies.
- (2) The supervisor and the head of the training workplace shall comment on the request for interruption of the doctoral student's studies.
- (3) Interruption of the study of a doctoral student who has registered for a dissertation thesis topic offered by an external educational institution shall be permitted by the Dean after a positive statement of the director (statutory representative) of the external educational institution¹⁰⁶.
- (4) During the interruption of the doctoral student's studies, the performance of the function of his/her supervisor is also interrupted.

PART FOUR
PROCEEDINGS IN MATTERS CONCERNING THE ACADEMIC RIGHTS AND
OBLIGATIONS

Art. 40
Commencement of proceedings in matters concerning the students' academic rights
and obligations

- (1) In accordance with the Higher Education Act, academic self-administration bodies of the Faculty have the right to decide on behalf of Comenius University in matters

¹⁰⁶ Section 64(3) of the Higher Education Act

concerning the academic rights and obligations of students enrolled in studies in accordance with the study programmes provided at the Faculty¹⁰⁷.

- (2) Proceedings in matters concerning the academic rights and obligations of students are administrative proceedings. Act No. 71/1967 Coll. on Administrative Proceedings, as amended, shall not apply to proceedings and making decisions on students' academic rights and obligations¹⁰⁸.
- (3) Proceedings concerning expulsion from studies due to failure to meet the requirements arising from the study programme and the Study Regulations shall commence on the date of the issuance of the decision on expulsion from studies.
- (4) Proceedings concerning a study programme change within Comenius University, proceedings concerning the recognition of completed subjects, proceedings concerning a credit transfer, proceedings concerning study interruption permission and proceedings concerning a change of the form of doctoral studies shall start on the date when the student filed a written request for the issuance of the relevant decision. The request must include basic identifying information about the student, the merits of the case to be decided, and the reasons for the request.
- (5) If the request does not contain the necessary information for making a decision, the Dean shall invite the student to complete the request or provide the necessary explanation within a reasonable time-limit, but not less than eight days. If the student fails to complete the request within the specified time-limit, the Dean shall reject it.

Art. 41

Decision essentials and delivery

- (1) A decision in proceedings under Article 40(4) shall be issued by the Dean within 30 days from the date of receipt of the complete request. This time-limit shall not include the time during which the student has had the time-limit to complete the application or to provide the necessary explanation under Article 40(5). If the Dean has not decided within 30 days, the student may ask the Rector to oblige the Dean to act and to decide in the matter.
- (2) Decisions in proceedings in matters concerning the students' academic rights and obligations must be made in writing, must contain a statement with reference to the relevant provision of a generally binding legal regulation, an internal regulation of Comenius University or an internal regulation of the FMED CU, justification on the basis of the established facts, and the advice of the remedy.
- (3) The decision in proceedings concerning the students' academic rights and obligations shall be delivered in documentary form to the student in his/her own hands at the Faculty or at any other place where he/she can be reached, with an acknowledgement of receipt; this shall be without prejudice to the Faculty's obligation to deliver the decision to an electronic mailbox pursuant to a special regulation on the electronic form of the exercise of public authority. If such delivery is impossible,
 - a) the decision in the proceedings under Article 40(3) shall be served through the

¹⁰⁷ Art. 19 (2)(c) of the Statute of CU and Section 55 (9) of the Higher Education Act

¹⁰⁸ Section 108(1) of the Higher Education Act

postal undertaking at the address used for service of documents notified by the student to the Faculty¹⁰⁹, by registered mail in the student's own hands with an acknowledgement of receipt,

- b) the decision in the proceedings under Article 40 (4) shall be served by registered mail with an acknowledgement of receipt.
- (4) The effects of service of a decision in proceedings concerning the students' academic rights and obligations under paragraph 3 shall take effect on the date
- a) of receipt of the decision by the student or a person authorised by the student to receive consignments,
 - b) on which an undelivered consignment is returned to the Faculty, even if the student has not become aware of it,
 - c) when the student refused to accept a consignment.

Art. 42

Request for reviewing an expulsion decision

- (1) The student may submit a request for reviewing an expulsion decision. The request shall be submitted to the dean who has issued the decision, within the time-limit of eight days from the date of receipt of the decision. A timely request shall have suspensive effect.
- (2) A request for reviewing an expulsion decision must include the name of the student submitting the request, the name of the decision sought to be reviewed, a proposal as to how the matter is to be decided, and the reasons for the decision. The student is obliged to attach to the request the documents and information that prove his/her claims and that are in his/her possession. The request cannot be directed solely against the justification without challenging the statement of the decision.
- (3) Upon receipt of a request for reviewing an expulsion decision, the Dean shall examine the meeting of the requirements pursuant to paragraph 2. If the request does not meet the prescribed requirements, the Dean shall invite the student to complete the application and shall give the student a reasonable time-limit, but not less than eight days, to complete the application. If the request is submitted after the expiry of the time-limit under paragraph 1 or if the student fails to complete the application within the specified time-limit, the Dean shall reject it.
- (4) The Dean may grant the request himself/herself if he/she finds that the decision was issued in violation of a generally binding legal regulation, an internal regulation of CU or an internal regulation of the Faculty. Otherwise, the Dean shall forward the request to the Rector within 15 days from the date of its receipt, together with the attached file material and a written opinion on the applicant's comments and objections.
- (5) The Dean's written opinion shall contain comprehensive results of the proceedings to date, in particular details of all actions taken, an opinion on the timeliness of the submission of the request and on compliance with the prescribed formalities of the request. In the report, the Dean shall state his/her opinion on all of the applicant's

¹⁰⁹ Section 71(3)(c) of the Higher Education Act

objections, together with the relevant evidence, as well as his/her opinion as to the completeness and correctness of the facts of the case established and the legal opinion on which the contested decision is based.

- (6) The Rector's procedure for reviewing an exclusion decision is governed by the Study Regulations of Comenius University.

Art. 43 **Decision validity**

- (1) A decision in proceedings concerning students' academic rights and obligations which cannot be appealed shall become legally valid on the date of service pursuant to Article 41 (3) and (4).
- (2) An expulsion decision, against which the student has not filed a request for reviewing a decision, shall become legally valid on the date of the expiry of the eight-day time-limit without any action taken pursuant to Article 42 (1).
- (3) An expulsion decision against which the student has submitted a request for reviewing a decision and the Rector has confirmed the original decision shall become legally valid on the date of delivery of the Rector's decision in accordance with the provisions of Article 41(3) and (4).
- (4) The Rector's decision on a request for reviewing an expulsion decision shall become legally valid on the date of its delivery to the student in accordance with the provisions of Article 41 (3) and (4).

PART FIVE **COMMON, TRANSITIONAL AND FINAL PROVISIONS**

Art. 44 **Common provisions**

- (1) General occupational health and safety regulations and regulations concerning the working conditions of women shall apply to students participating in practical instruction and internship¹¹⁰.
- (2) Unless otherwise provided for in these Study Regulations, documents shall be delivered to the student in documentary form to the student's address listed in the CU Central Database of Persons or in electronic form to the student's e-mail address assigned to the student by CU.

Art. 45 **Mitigation of the rigorosity of the Study Regulations**

- (1) In cases worthy of special consideration on the basis of a student's written request, the Dean may

¹¹⁰ Act No. 311/2001 Coll., the Labour Code, as amended.

- a) grant an exception to the dates of the Faculty Study Schedule,
- b) grant an exception to the control stages of study,
- c) allow the interruption of studies if the student has not fulfilled the requirements of the control stage of study,
- d) grant an exception to the maximum length of the interruption of studies.

Art. 46
Special provisions

- (1) In special cases arising as a result of an emergency situation, state of emergency or state of exception, the Dean may, with the prior written consent of the Rector, modify the study schedule pursuant to Article 7 (6) and (7) even after the expiry of the time-limit pursuant to Article 7 (6).
- (2) In special cases arising as a result of an emergency situation, state of emergency or state of exception, the Dean may grant a student an exception under Article 45 (a) to (d) even without a written request from the student.

Art. 47
Conflicts-of-laws rules

- (1) The rules governing studies of inter-faculty study programmes are regulated by the Study Regulations of the faculty at which the student is enrolled in studies according to the study programme, with the exception of the rules governing the assessment of study results (Article 11) and the rules governing examinations (Article 12), which are regulated by the provisions of the Study Regulations of the faculty providing the teaching of the relevant subject. If the Faculty does not have its own Study Regulations, the rules for assessment of study results and the rules of examinations shall be governed by the CU Study Regulations.
- (2) If a student from another faculty has enrolled in a subject at a faculty which has its own Study Regulations, the rules for assessment of study results (Article 11) and the rules of examinations (Article 12) shall be governed by provisions of the Study Regulations of the faculty providing the teaching of the particular subject. If the faculty does not have its own Study Regulations issued, the rules governing the assessment of study results and the rules regarding examinations shall be governed by the Study Regulations of CU.
- (3) If a student from another faculty has enrolled in a subject at the Faculty, the teaching of the subject and the assessment of study results within the study of the subject shall be governed by the Faculty Study Schedule of the faculty providing the teaching of the particular subject.

Art. 48
Transitional and final provisions

- (1) These Study Regulations shall apply to all students of the Faculty enrolled in studies at the Faculty of Medicine, Comenius University.

- (2) Proceedings concerning the students' academic rights and obligations initiated in accordance with Internal Regulation No. 10/2020 Study Regulations of Comenius University Bratislava, Faculty of Medicine, as amended by Amendment No. 1, shall be completed in accordance with these Study Regulations.
- (3) Study advisors and student academic advisors who were in office as at 31 August 2023 shall be study advisors and student academic advisors under these Study Regulations.
- (4) The rules for the admissions procedure, including the admissions procedure upon transfer of a student from another higher education institution, shall be regulated by a specific internal regulation of CU.
- (5) These Study Regulations shall enter into force and effect on the date of their approval by the Academic Senate of Comenius University.

In Bratislava, on 11 October 2023.

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Prof. JUDr. Marek Števček, DrSc.
Rector of Comenius University

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Prof. PhDr. Zlatica Plašienková, PhD.
Vice-President of AS CU

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Prof. MUDr. Juraj Payer, PhD., MPH,
FRCP, FEFIM
Dean of FMED CU in Bratislava

.....
Dr.h.c. Prof. MUDr. Štefan Durdík, PhD.,
MHA
President of the AS FMED CU